# YEARLY STATUS REPORT - 2022-2023

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1.Name of the Institution** | SREE NARAYANA COLLEGE KANNUR |
| • Name of the Head of the institution | Dr K AJAYAKUMAR |
| • Designation | PRINCIPAL |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 04972731085 |
| • Mobile no | 9447438787 |
| • Registered e-mail | sncollegekannur@gmail.com |
| • Alternate e-mail | drajayan67@gmail.com |
| • Address | THOTTADA PO KANNUR-670007 |
| • City/Town | KANNUR |
| • State/UT | KERALA |
| • Pin Code | 670007 |
| **2.Institutional status** | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Semi-Urban |
| • Financial Status | Grants-in aid |

| | | |
|---|---|---|
| • Name of the Affiliating University | | **KANNUR UNIVERSITY, KERALA** |
| • Name of the IQAC Coordinator | | **DR KP PRASANTH** |
| • Phone No. | | **04972731085** |
| • Alternate phone No. | | **9447853914** |
| • Mobile | | **9447715628** |
| • IQAC e-mail address | | **sncollegekannur@gmail.com** |
| • Alternate Email address | | **snckiqac@gmail.com** |

**3.Website address (Web link of the AQAR (Previous Academic Year)** — https://www.sncollegekannur.ac.in/aqar.php

**4.Whether Academic Calendar prepared during the year?** — **Yes**

• if yes, whether it is uploaded in the Institutional website Web link: — https://www.sncollegekannur.ac.in/academic-calender.php

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| **Cycle 1** | **A** | **3.32** | **2011** | **30/11/2011** | **29/11/2016** |
| **Cycle 2** | **A** | **3.04** | **2018** | **02/11/2018** | **01/11/2023** |

**6.Date of Establishment of IQAC** — **01/06/2011**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| Institutional | UGC JRF Felloship | UGC | 2022-23 | 5000840 |
| Institutional | Moulana Azad Felloship | UGC | 2022-23 | 438960 |
| Institutional | National fellowship for scheduled caste | UGC | 2022-23 | 438960 |

| | | |
|---|---|---|
| **8.Whether composition of IQAC as per latest NAAC guidelines** | **Yes** | |
| • Upload latest notification of formation of IQAC | View File | |
| **9.No. of IQAC meetings held during the year** | **5** | |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | **Yes** | |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| **10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** | |
| • If yes, mention the amount | | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Faculty-student and Staff Development: IQAC organized District level ASAP skill orientation program and career growth awareness in collaboration with Avodha Edu-tech was conducted for students. Faculty development programs for teaching and non-teaching staff were also conducted by college IQAC. 2. Green and Clean Campus Initiative of IQAC: College campuses were cleaned by incorporating

help from NSS and NCC as a part of the Swatch Bharat Abhiyan campaign of MHRD. 3. Quality Assessment and Academic Planning: IQAC organizes frequent meetings with department-level IQAC members to assess the quality of each department and various clubs. Academic planning and analysis will be done through the academic monitoring committee (AMC). As a part of the Best practice of the college Onam Celebration and Founder's day celebration were organized under the auspicious of IQAC. 4. Infrastructure and Facilities: The UGC-funded indoor stadium with 6 badminton courts and one volleyball court with a total area of (36x24x12.5) meters was inaugurated by Sri. Pinarayi Vijayan, Chief Minister of Kerala. Thu stadium was funded by UGC, Management, and PTA. 5. Student support and Feedback: The Grand Alumni Meeting 2023 organised by IQAC was conducted on the college campus. Helping Hands scholarships and Alumni scholarships were distributed at the function. Feedback from students, Alumni, and stakeholders was collected for further analysis. IPR seminars, Focus seminar series, and other academic seminars were organized to support the students.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| Enhance the number of Add on/ Certificate Courses | Most of the departments started Add on/ Certificate Courses |
| New PG courses in college | Department of Malayalam and Botany initiated the process of application of new PG courses |
| Enhance the number of Guideships and Research centres | Teachers submitted the application for Research Guideship and Department of Economics in the process of application of Research centers |
| Faculty student and staff Development | Conducted development programs for students teachers and administrative staffs |
| Green and Clean Campus Initiative | IQAC conducts programs on Swatch bharath Abhiyan and initiatives were taken to increase the density of greenery in campus |
| Academic Planning and Audit | IQAC conducts frequent meetings with department level IQAC |

| | members to enhance the quality of each department and various clubs. Academic planning and analysis area done through academic monitoring committee (AMC). |
|---|---|
| Enrich Alumni related activities | Grand Alumni meeting 2023 organised by IQAC was conducted in the college campus. College started a registered institutional alumni to coordinate the activities of all the department alumni. |
| Scholarships and freeships to support the Students | IQAC monitor the selection and distribution of scholarships and freeships to needy and eligible students. |
| Infrastructure and Facilities enhancement | The UGC funded indoor stadium with 6 badminton court and one volley ball court with a total area of (36x24x12.5) meter was inaugurated by Sri. Pinarayi Vijayan, Chief Minister of Kerala. |
| Intellectual Property Right Cell | IQAC actively involved in the activities of IPR cell and conducted workshops and seminars in collaboration with the cell. |
| Feedback collection | IQAC collected feedback from teacher's students alumni and stakeholders; after the analysis remedial measures were planned by IQAC |

| **13.Whether the AQAR was placed before statutory body?** | **Yes** |
|---|---|

- Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| College Council | 18/10/2023 |

## 14.Whether institutional data submitted to AISHE

| Year | Date of Submission |
|------|--------------------|
| 2021-22 | 03/03/2023 |

## 15.Multidisciplinary / interdisciplinary

Sree Narayana College Kannur gives an interdisciplinary approach to curriculum design and transactions. multidisciplinary approach to learning helps the students to explore the different courses or curricula offered by different departments so that education becomes more globalized. The syllabus of the open course in the fifth semester is an interdisciplinary approach to learning. Each department offers an open course in their discipline and students can choose their open course subject based on their interests. Complementary elective courses of all departments are designed purely on the basis of creating interdisciplinarily or multi-disciplinarily. The common course in English, Malayalam, and Hindi gives due importance to the multidisciplinary approach by including gender neutrality, human values, secularism, and sustainable development topics in their syllabus. The 'focus multidisciplinary seminar series' is another effort from PTA and IQAC of SN College Kannur to globalize the teaching-learning process by incorporating an interdisciplinary approach in academic sessions.

## 16.Academic bank of credits (ABC):

Currently, the College is following the Kannur University Curriculum and Syllabus. The university is in the initial stage of implementation of the Academic Bank of Credits in the affiliated colleges. The students are instructed to register in the Digilocker of Kannur University to deposit their certificates. The Academic Bank of Credits will be initiated during the implementation of the National Education Policy which is planned to be implemented in the academic year 2023-24.

## 17.Skill development:

Sree Narayana College Kannur has many programs that are meant to develop the soft skills, physical skills, digital and linguistic skills of students. In the Department of Botany, various plant propagation techniques are actively taught and researched to foster skill development among students and researchers. These techniques

include layering, cutting, grafting, and budding, which are fundamental to the propagation and cultivation of plants. In the Department of Zoology, a dedicated focus is placed on studying parasites of commercially important fishes to enhance the quality of seafood products. Species like Mackerel, Sweerfish, and Sardine are crucial components of the fishing industry, and understanding and mitigating the impact of parasites on these fish is of utmost importance. The Department of Chemistry conducts regular water quality analyses of nearby houses, providing invaluable benefits to the local community. Through meticulous testing and monitoring, the department ensures that the drinking water in the area meets stringent safety standards, safeguarding the health and well-being of residents. The SN Skill Club, a collaborative initiative between the English department and the Alumni Association, is dedicated to enhancing communicative English skills among Kannur Engineering College students. Through personalized counselling and targeted training, the club equips students with the necessary language proficiency to excel in their academic and professional pursuits. The Department of Microbiology initiated a skill development program aimed at promoting expertise in mushroom cultivation and fermented foods. Through this program, participants gain hands-on knowledge of cultivating various types of mushrooms and mastering the art of fermenting food. The Department of Commerce organized a skill development program focused on taxation, specifically addressing the Goods and Services Tax (GST), for Kudumbasree workers. This program empowers participants with a comprehensive understanding of GST regulations and compliance, enabling them to manage financial matters more efficiently within their entrepreneurial endeavors.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Students are offered courses in both Indian literature and translated regional literature. The aim is to foster a deeper understanding of Indian literature, culture, and art among students. The translations of regional literature enable students to gain insights into the cultural evolution of different states and critically analyze its development. They are introduced to the lives and contributions of Renaissance leaders and significant events in the cultural history of Kerala. In addition to indigenous literature, students are provided with courses that promote the development of a socially conscious individual sensitive to various forms of life and cultures through English language and cultural studies. Courses are offered to cultivate students' sensitivity to diverse forms of life and cultures through papers such as historical

stories and drama in Hindi, Indian writing in English, Malayalam literature in English, and translation readings on Kerala. These courses have been taught in the Department of English. Indian Historiography has been selected for the BA History course, and the Indian knowledge system has been taught in BA Malayalam classes, for example, Indian poetic theories and studies on medieval literature

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Sree Narayana College Kannur gives priority to the attainment of Course and Programme Outcomes for all the courses offered by the college. The program outcome of each course is clearly mentioned in the syllabus of the course. The monitoring of the same is done by the Principal in the meeting of the Academic Monitoring Committee (AMC) in the presence of teachers and the IQAC Coordinator. Before the beginning of each course, the Programme and Course Outcomes are introduced to the students. The faculty of every subject explains the course objectives, evaluation pattern, marking scheme, etc. to the students. The program outcomes are initially analyzed by the teacher itself at the end of each term. Internal examinations and continuous evaluation tests are conducted by teachers for the same. Based on the performance of students in the examinations the students are grouped as slow learners, advanced learners, and medium learners. An appropriate teaching methodology will be adopted for each category of learners. Remedial teaching and extra classes will be given for slow learners and project-based inquiry teaching will be given for advanced learners.

**20.Distance education/online education:**

Distance education has become increasingly popular due to advances in technology. SN College Kannur is one of the best distant study centers of Indira Gandhi Open University (IGNOU). Around 3000 students depend on this center for their learning process. IGNOU students from various part of Kerala are depending the instrumentation facilities and laboratory facilities of science departments as a part of their curriculum. College offer contact classes for the IGNOU students and they are using the Library facility of the college for their academic references. SN College also act as the distance learning centre of Kannur University.

# Extended Profile

## 1.Programme

1.1                                                              **613**

Number of courses offered by the institution across all programs

during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

## 2.Student

2.1                                                               **2230**

Number of students during the year

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | View File |

2.2                                                               **1719**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

| File Description | Documents |
|---|---|
| Data Template | No File Uploaded |

2.3                                                               **792**

Number of outgoing/ final year students during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

## 3.Academic

3.1                                                               **61**

Number of full time teachers during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

3.2                                                               **76**

Number of sanctioned posts during the year

## Extended Profile

### 1.Programme

| 1.1 Number of courses offered by the institution across all programs during the year | **613** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

### 2.Student

| 2.1 Number of students during the year | **2230** |
|---|---|

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | View File |

| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | **1719** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | No File Uploaded |

| 2.3 Number of outgoing/ final year students during the year | **792** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

### 3.Academic

| 3.1 Number of full time teachers during the year | **61** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| 3.2<br><br>Number of sanctioned posts during the year | **76** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | <u>View File</u> |

**4.Institution**

| 4.1<br><br>Total number of Classrooms and Seminar halls | **70** |
|---|---|
| 4.2<br><br>Total expenditure excluding salary during the year (INR in lakhs) | **30** |
| 4.3<br><br>Total number of computers on campus for academic purposes | **130** |

# Part B

## CURRICULAR ASPECTS

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The institution follows the Kannur University syllabus. Teachers have direct involvement in the syllabus from Its incubation stage as most of the teachers are Board of Studies members. The college prepares an academic calendar every year. The college has a well-established learning management system (LMS) called etlab through which online classes, attendance, and Online exams were conducted during the post-pandemic-covid-19 period. The Academic Monitoring Committee (AMC) was established in college during 2021-22 academic year. AMC constantly monitors the academic performance of each department by conducting academic auditing meetings.The research output of our faculty and research students has stood us in good stead during the last few years due to the constant encouragement from IQAC. In their various departments, like zoology, chemistry, botany, english, commerce, and physical education, the faculty includes some very talented researchers who actively support and continue research efforts. Classes for IGNOU, Distance Education, PSC, CA examinations, and nearly all competitive exams can be held**

**with excellent advantage due to the geographic location and close proximity to the district headquarters. For many years, the college has been known for its championship triumphs in games and sports. NCC has achieved both national and international success by taking part in Republic Day Parade and international youth exchange programs. The reputation of the college has greatly benefited from the energetic and socially committed NSS volunteers.**

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File]() |
| Link for Additional information | **Nil** |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **SN College Kannur's strict adherence to the academic calendar for Continuous Internal Evaluation demonstrates its dedication to delivering a structured and student-focused educational experience, ensuring that evaluations and assessments are carried out efficiently and transparently.**
- **The college has an Academic Monitoring Committee (AMC) to monitor the academic activity of the institution.**
- **The College council and AMC will decide the schedule for the conduct of Continuous Internal Evaluation based on the academic calendar of the college.**
- **The college places great emphasis on punctuality and precision in following the academic calendar, ensuring that all academic events, including Continuous Internal Evaluation, are conducted as scheduled.**
- **It is a reflection of the college's dedication to providing quality education by conducting evaluations and assessments at the right times, enabling a comprehensive learning experience.**
- **Following the academic calendar enhances transparency in academic operations, ensuring that all stakeholders, including students and faculty, are well-informed about evaluation schedules.**
- **The college's commitment to the calendar also reflects its ongoing efforts to improve the academic process and adapt to changing educational needs.**
- **Adhering to the calendar enables the college to conduct assessments and gather feedback from students, which, in**

**turn, aids in continuous improvement in the quality of education.**

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File](#) |
| Link for Additional information | https://sncollegekannur.ac.in/academic-calender.php |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University**    A. All of the above

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | No File Uploaded |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

20

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

8

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template ) | View File |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

187

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Sree Narayana College, Kannur integrates cross-cutting issues in its course and curriculum which aims to inculcate Human values, Gender equality, Sustainability and Professional ethics. Department of Chemistry, Botany, Microbiology, History, Economics and Malayalam have core papers related to Environmental studies.For Botany the core paper is Environmental Science and Phytogeography in semester VI. The main outcomes of the course is to enable the students to appreciate biodiversity and to recognize the need for sustainable development and the importance of preserving the environment, also to analyse the inter-relationship between geography and the pattern of distribution of plants. For Microbiology the core paper is Environmental Microbiology in semester V.

The Department of history offers Environmental History of India in semester VI. The main outcomes of the course are to make the students aware of the value of biodiversity, its conservation, the importance of sustainable development, and the need for preserving and protecting the environment.

Department of Malayalam and English offer gender equality, human values and environmental subjects. Department of Chemistry have detailed syllabus on Environmental protection, sustainable development and professional ethics. To enhance the professional capability of students all departments are offering project-oriented curriculum in bot UG and PG courses.

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

## 1.3.3 - Number of students undertaking project work/field work/ internships

678

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://www.sncollegekannur.ac.in/feedback.php |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | **No File Uploaded** |

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| URL for feedback report | https://www.sncollegekannur.ac.in/feedback.php |

## TEACHING-LEARNING AND EVALUATION

## 2.1 - Student Enrollment and Profile

## 2.1.1 - Enrolment Number Number of students admitted during the year

## 2.1.1.1 - Number of students admitted during the year

748

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | <u>View File</u> |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

573

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of seats filled against seats reserved (Data Template) | <u>View File</u> |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As Sree Narayana College is one of the oldest colleges in the state and one of the highly preferred institutes along Malabar region, relatively meritorious students take admission into various UG and PG courses. Based on the marks/grade obtained in the qualifying examinationand internal examinations, the advanced learners and slow learners are identified. The Head of the department in association with the group tutors concerned, identifies the slow learners who require remedial classes after completion of the first internal examination. Remedial coaching classes are conducted to students in their respective departments.

The college has a well-structured Academic Monitoring Committee (AMC) to evaluate the academic activities of each department. The college also has an Internal Examination Committee to monitor and schedule the internal examinations and Model examinations for the students. Each department analyses the performance of students based on these examinations in addition to the class tests conducted by teachers for each course. Based on the performance of the students in these examinations, the results will be discussed in the AMC meeting. The programs provided for advanced learners include a project-oriented blended mode of learning. Appropriate

**teaching methods involving ICT tools are offered frequently for both advanced and slow learners.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | View File |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| **2230** | **61** |

| File Description | Documents |
|---|---|
| Any additional information | View File |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Student's suggestions are also sought while framing the courses and syllabus curriculum restructuring. Further, field work projects, survey work, etc. have been made as a curricular component for students as per NEP 2020 guidelines. Most of the departments have department associations for organizing such activities in addition to the extension programmes. Science labs, too, provide practical experience and autonomy to do research-oriented work. Faculties are encouraging and guiding students for participation and publication of papers in National and International student conferences and peer-reviewed Journals. Arts and Commerce Department offers role plays, project report preparation, data collection, and industry visit as experimental learning; brainstorming and group discussions as participative learning, and case studies in the problem-solving methods. Science departments mainly offer project-oriented curricula to inculcate experimental and participative learning. Regular field visits and seminars are also conducted to promote participative learning.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**ICT enabled teaching methodologies and advanced technology are being used by the faculty of this college. Multimedia teaching aids such as LCD, projector, classroom with internet enabling computer/laptops/tablets system are used in the classrooms. Faculty are also using G- Suite accounts and Learning Management Systems (LMS) in teaching process. College also encourages to record their classes via screencast omatic, OBS studio; and shared the same to students via YouTube and MOODLE platform or via 'Etlab', a LMS introduced at SN College Kannur. The live classes were also conducted by the teachers through google meet or Zoom platform during weekends, if needed. Etlab is a wonderful platform for the overall monitoring of the student's performance and also for online teaching.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

**54**

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | No File Uploaded |
| Mentor/mentee ratio | No File Uploaded |

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

**61**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

## 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

**20**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

## 2.4.3.1 - Total experience of full-time teachers

**731**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | [View File](#) |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**Continuous internal and external evaluation is an integral factor in maintaining the performance of the students. Internal activities are scheduled and integrated with the general activities, detailed in the college calendar and prepared in accordance with the University calendar. This is distributed to the students at the beginning of the academic year. Course syllabus and scheme of internal evaluation is informed to the students of each course. As per internal assessment process, a student has to appear in two internalexaminations in each semester. The college strictly adheres to schedule the internal examinations, well ahead of their University examination. The marks of internal examinations were displayed in each departmental notice board. Apart from this, students were also assessed through seminar presentation/assignments/viva with topic from their respective syllabus. Students are also directed to procure more than 70% of attendance to appear for University examinations. An Internal Examination Cell is constituted in the college which ensures the proper and timely conduct of internal exams by scheduling, organizing and conducting two centrally monitored internal tests. Papers are valued and distributed on time as scheduled.**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Link for additional information | **Nil** |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**The college has a mechanism for redressal of grievances related to**

internal assessment. After the evaluation of the answer scripts, the scripts are given to the students. If they have any doubts, clarification regarding the assessment process, students are free to interact with the concerned teachers to get it resolved. The unresolved grievance, if any, will be addressed in the concerned AMC convener. Complete transparency is maintained during the internal examinations through the adoption of the criteria bring about by the college. Students are also aware of the transparency in maintaining the system of assessment. The internal marks of the various components (seminar/assignments/viva) are consolidated paper-wise and displayed on the noticeboard. In cases, where students are legitimately unable to attend exams, their respective tutors provide them with an opportunity to make up for the missed assessment. Additionally, the University recommends that, internal evaluation also considers assignments, seminars, viva-voce as essential requirements. Regular PTA meetings serve as a platform for communicating students' progress, discussing future improvement plans and engaging with parents.

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | Nil |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcome (PO) and course outcome (CO) are integral segments of the curriculum. In strict accordance with the objectives of outcome-based education, the program outcomes and course outcomes are framed by the Board of Studies members which includes subject experts from various institutions. It is further reviewed and discussed in the University academic council. The final sanctioning of the proposed outcome objectives will be done by the university senate and university syndicate. PO and CO are incorporated into the syllabus so that the students will get an idea of what they accomplish at the end of the program.

The college is affiliated to Kannur University and follows the PO and CO as prescribed by the University for all programmes. The overall design of the course ensures students to attain certain set of skills and competence that a student must gain at the end of the programme. The Academic Monitoring Committee through its

**periodic meetings discusses, and will monitor the execution of POs and COs of each department through the stakeholders. The Programme Outcome and Course Outcome of every department is displayed in the college website through specific links.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | https://www.sncollegekannur.ac.in/programme-outcomes.php |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**The college executes an academic programme which clearly reflects the outcome and assures that the students are equipped with the expected skills, abilities, knowledge and values at the end ofprogramme. The faculty of every subject explains the course objectives, evaluation pattern, marking scheme, etc., so that, the students will get an overview upon successful completion of the programme. The individual course outcomes are also analysed by the tutors at the end of each semester. Internal examinations and continuous evaluation tests are conducted by teachers for the same. Based on the performance of students in the examinations, the students are grouped as slow learners, advanced learners, and medium learners; and an appropriate remedial teaching sessions and special attention were extended to such slow learners and medium learners respectively. An appropriate teaching methodology has been adopted for each category of such learners. The College takes utmost care of measuring the level of attainment of POs, and COs by a feedback system collected from the stakeholders through Etlab. The monitoring of the same will be done by the Principal in recurring department-level meetings of the Academic Monitoring Committee (AMC) in the presence of teachers and the IQAC Co-ordinator.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://www.sncollegekannur.ac.in/programme-outcomes.php |

## 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

**547**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | **No File Uploaded** |
| Upload any additional information | <u>View File</u> |
| Paste link for the annual report | **Nil** |

## 2.7 - Student Satisfaction Survey

## 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://www.sncollegekannur.ac.in/feedback.php</u>

## RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 - Resource Mobilization for Research

## 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

## 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**58.8 lakhs**

| File Description | Documents |
|---|---|
| Any additional information | <u>View File</u> |
| e-copies of the grant award letters for sponsored research projects /endowments | **No File Uploaded** |
| List of endowments / projects with details of grants(Data Template) | **No File Uploaded** |

## 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

## 3.1.2.1 - Number of teachers recognized as research guides

**20**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

## 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

## 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

**NIL**

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**The college has created an ecosystem for incubation of innovative ideas, research project, research related activities and transfer of knowledge. There are five research departments in the college and twenty teachers are recognized as research guides.The institution has created research promotion council to motivate the faculty members and students to pursue research activities and promote MoU with other institutions for collaborative research, research projects and for consultancy. The Reaearch Promotion Council motivate faculty members to write research projects and to submit to various funding agencies. The college has created Instituition Innovation Council for promoting innovation activities and for identifying outstanding research ideas and for commercial product development. The institution entrepreneurship development club which is involved in entrepreneurship initiatives**

**like pre-incubation support, startup initiatives and training programmes. The college has collaboration with other research centres in other Universites and Colleges to promote research activities. The college has signed MoUs with other research centres to promote research activities.The college IPR cell and other Departments conduct seminars and workshops in Research Methodology and IPR which help research scholars and faculty to develop necessary awareness and skills.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

**10**

| File Description | Documents |
|---|---|
| Report of the event | <u>View File</u> |
| Any additional information | **No File Uploaded** |
| List of workshops/seminars during last 5 years (Data Template) | <u>View File</u> |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

**4**

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | **Nil** |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | [View File]() |
| Any additional information | [View File]() |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

**14**

| File Description | Documents |
|---|---|
| Any additional information | [View File]() |
| List of research papers by title, author, department, name and year of publication (Data Template) | [View File]() |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

**7**

| File Description | Documents |
|---|---|
| Any additional information | [View File]() |
| List books and chapters edited volumes/ books published (Data Template) | [View File]() |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**In pursuit to value added education, the college conducts several extension activities in the neighborhood communities for encouraging the students to take social responsibilities, exhibit**

leadership skills, enhance organizing skills and foster team spirit. College has NSS, NCC, nature club, bhoomithra sena, department level science clubs which undertakes various extension activities. In addition to regular NSS activities in the campus, NSS organises 7 day special camp in remote villages and volunteers conduct various social activities like cleaning, road development, awareness programmes, tree plantation, medical camps, blood donation camp, plastic eradication, etc. NCC units of our college organises various extension activities like swach bharathabhiyan, national integrity programmes, blood donation camps. Bhoomithra sena, health club, nature club and other science clubs conduct programmes on environmental issues, personal health, tree plantation, water quality testing, awareness programmes, etc. In order to sensitize students towards social issues various awareness programmes are conducted and measures are taken to contribute to the society through various community oureach programmes and extension activities. in order to instill environmental concern in students, environmentally important days are oberved. Department of Microbiology conducted an awareness program and quiz competition as a part of World AIDS day-2022 at Sntrusts higher secondary school Thottada. Moreover, the department conducted mushroom cultivation training for PG students of Chinmaya Vidyalaya Kannur and Kudumbasree members.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

NIL

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | No File Uploaded |
| e-copy of the award letters | No File Uploaded |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**30**

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**1500**

| File Description | Documents |
|---|---|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**12**

| File Description | Documents |
|---|---|
| e-copies of related Document | View File |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**7**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**The College has 23.24 acres of land in its possession. The College offers adequate infrastructure facilities for curricular and extracurricular activities. Teaching-Learning facilities include 51 class rooms, 6 BSc laboratories, 3 MSc laboratories, 4 Research laboratories, 4 computer labs, 3 IT enabled seminar halls, an IT enabled auditorium, video conference room with ultra-HD 4K camera, speakerphone with full duplex microphone array and 49" full HD display, 14 department staff rooms, Central library and Department libraries. Out of the 51 class rooms, 12class rooms are smart class rooms and 8 class rooms are ICT enabled class rooms. With the increase in new academic courses, the College has undertaken several steps for the enhancement of infrastructure, including**

**laboratory and library facilities.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://www.sncollegekannur.ac.in/academic-facility.php |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**The record of achievements of the Department of Physical Education forms one of the big strength of the college through the last five decades. The college has been consistently and progressively maintaining and bettering its track record in the field of sports and games at both intercollegiate and interuniversity levels by producing a number of achievers at state and national events. This has stood the college in good stead during the last several decades.**

**Facility**

**No.**

**Description**

**Facilities for Sports, Indoor and Outdoor games**

**Football Field**

**1**

**100m X 70m outdoor Football and Hockey Field, established in 1970**

**Basket ball Court**

**1**

**Well furnished 32m X 18m outdoor Basket ball court near the college main gate, established in 2013**

**Shuttle badminton Court**

**1**

18m X 10m indoor shuttle badminton court inside college auditorium, established in 2001

Ball badminton Court

1

28m X 12m Ball badminton court near the college main gate, established in 2013

Table Tennis Arena

2

One Table tennis arena in college auditorium and the other is near to Physical education department established in 2000

Wrestling Arena

1

Indoor Wrestling arena of area 64 m^2, with 40 numbers of wrestling mattresses, established in 2000

Gymnasium

1

Gymnasium of area 64 m^2 with all kinds of weight training equipments, established in 2014

Rest room for girls

1

Rest room for girls with attached toilet of area 28 m^2 near Physical education department

Indoor Stadium

1

UGC funded indoor stadium of size 36mX24mX12.5m, just behind the Commerce block of College.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.sncollegekannur.ac.in/sports.php |

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

**25**

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://www.sncollegekannur.ac.in/academic-facility.php |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**35.25861**

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template | View File |

### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The computerized Central Library caters to the needs of the entire student community, research scholars and staff (both Teaching and Non-Teaching) of the college. The General library is housed in a separate block with an approximate build up area of 3840 sq. ft spread over two floors of the Jubilee Building of the college. The ground floor houses the general library section and reference and reading room are accommodated in the first floor. The library functions from 9 am to 5 pm on all working days, including Saturdays and also during vacations.

The library possesses a rich collection of 50551 books, 12 journals and 40 periodicals/dailies, kept in an organised manner and displayed in the library. It also has a video library of NPTEL courses having a total capacity of 8 TB. The library also stores bound columns of Journals and CDs. The library also has a separate collection of books for competitive examinations.

All the functions of the library have been automated using the Grandha Soft developed by Grandha Associates, Pathanamthitta since 2011.

The college subscribe to National Library and Information Services Infrastructure for Scholarly Content (N-LIST) of INFLIBNET with access to more than 6000 e-journals including the current issues with almost 10 years back files and more than 200000 e-books.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional Information | https://www.sncollegekannur.ac.in/library.php |

**4.2.2 - The institution has subscription for the following e-resources e-journals e- ShodhSindhu Shodhganga Membership e- books Databases Remote access toe-resources**   A. Any 4 or more of the above

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

**1.93493**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

### 4.2.4.1 - Number of teachers and students using library per day over last one year

**190**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | View File |

## 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**The college has a facility of four computer centres with 120 computers having fibre optic 30MBPS internet connectivity and LAN facility. Computer labs are also providing the printer and scanner facilities, to the meet the requirements of the entire college community. Computer assistant helps the students and staff for**

availing these services. The computerized central Library is well equipped with five computers having internet connectivity. In addition, all the Departmental staff rooms are provided with computers including the internet facility, printers and scanners. For ICT enabled teaching, the institution provides Smart boards, LCD projectors, Over Head Projectors & computer facilities. Audio visual aids are also used in the teaching process. In addition, seminar halls are frequently used for the teaching/learning process.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.sncollegekannur.ac.in/computer-lab.php |

## 4.3.2 - Number of Computers

150

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| List of Computers | View File |

## 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|---|---|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

## 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

## 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.22616

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts | [View File](#) |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | [View File](#) |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**In the college, there is a system of decentralized management upkeep and maintenance. Institution has a planning board and buildings and infrastructure committee to take care the maintenance and development of infrastructural facilities of the college. Library is looked after by a library committee comprised of Principal and senior faculty members drawn from Arts, Science and Commerce Departments. Whenever the funds are released from PD accounts, UGC funds, management funds or PTA funds, the College Council is convened and particulars regarding fund allocation are conveyed to all Heads of Departments and Council members. Library funds are allocated by considering the status of the departments, namely research, post graduate and under graduate departments. Heads of Departments are intimated by the Librarian about the requirement of journals and in response the Heads of Departments put up request for journals and books annually.**

**The purchase and maintenance of lab equipments is done by the purchase committee with the approval of planning board. The regular accounts are maintained by the Head Accountant under the supervision of Superintendent and Principal.**

**Sports complex is decentralized, utilized and maintained by physical education department with the support from Management and PTA.**

**The maintenance of computers is done with support from PTA, Management and UGC. Annual maintenance contractwith the suppliers ensures the proper maintenance of the computers.**

**Director Boards are constituted for the proper functioning of the Cooperative Stores and Staff credit Bank of the college.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | https://www.sncollegekannur.ac.in/infrastructure-maintenance-procedure.php |

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**1115**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**127**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

| File Description | Documents |
|---|---|
| Link to Institutional website | https://www.sncollegekannur.ac.in/clubs-committees.php |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1380**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1380**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

**5.1.5 - The Institution has a transparent**

**A. All of the above**

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | [View File](#) |
| Upload any additional information | **No File Uploaded** |
| Details of student grievances including sexual harassment and ragging cases | [View File](#) |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

**163**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | [View File](#) |
| Upload any additional information | [View File](#) |
| Details of student placement during the year (Data Template) | [View File](#) |

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

**254**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | View File |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

37

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | View File |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

149

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**All the student activities, cultural, co curricular and sports and games are directly or indirectly organised and executed under the leadership of the college union that functions with three staff advisors: The College Union conducts the annual Fine Arts Fest for both stage and off stage items and it is from this Fest that the cream of the college talent is discovered and selected to represent the college at the Kannur University Intercollegiate Union Arts Fest which is held at a central location outside the college campus decided upon by the University Union. Another major activity of the College Union is the consolidation of the best creative works of the students and publication of the same in the annually released college magazine. Besides these the College Union hosts government sponsored or University sponsored special programmes with special invitees and guests for women empowerment of cultural enrichment. All the 12 Associations host at least three department events under the leadership of the Association Secretaries. All these proactively controlled and monitored by the elected student representatives with support and guidance from the respective departmental faculty members. All sports and games related activities are coordinated by the General Captain with ample support from the faculty of Physical Education. There are student nominees in the Anti Ragging Committee, Anti Ragging Squad, Discipline Committee (special invitees) and Anti Women Harassment Cell.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sncollegekannur.ac.in/college-union.php |
| Upload any additional information | View File |

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

**196**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The S N College Institutional Alumni Association is a vital organization that serves as a bridge between the college and its former students, established with the objective of fostering connections, providing support, and promoting collaboration, The association has been contributing significantly to the growth and development of both the institution and its alumni.

Key Objectives:

1. **Mentorship:** Alumni provide guidance and mentorship to current students

2. **Professional Development:** Regular workshops, seminars, and

events are organized to enhance the skills and knowledge of alumni, aiding their career advancement.

3. **Contributions to College:** Alumni contribute to the institution's growth through workshops, and financial support for scholarships, infrastructure, and other projects.

4. **Community Engagement:** Alumnipromotes community engagement through philanthropic activities, social initiatives, and volunteering, encouraging alumni to give back to society.

- **Annual Alumni Meet:** A flagship event that brings together alumni from various batches to reconnect, share experiences, and celebrate their alma mater.

- **Career Guidance Sessions:** Alumni from diverse fields provide insights into career paths, job trends, and industry expectations to current students.

- **Fundraising Drives:** Alumni contribute to fundraising campaigns for scholarships, infrastructure development, and other college projects.

Apart from the registered college alumni, all departments have separate alumni associations.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sncollegekannur.ac.in/alumni.php |
| Upload any additional information | View File |

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**     A. ? 5Lakhs

| File Description | Documents |
|---|---|
| Upload any additional information | View File |

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of

the institution

**The Vision of the college, 'Enlightenment through Education; Strength through organisation' has been adhered to by imparting knowledge to various sections of society, giving prime importance to the socially, economically backward communities and minorities of North Malabar. The vision of the great sage Sree Narayana Guru after whom the college is christened, upholds the notion of the reformation of the backward communities which had been strictly followed by the college since its inception. The college gives added reservation to backward communities ,especially 'Thiyya' community at both UG and PG levels of admission. Scholarships are given to students based on their merit and means. The missionof the institution is to bring such backward communities to the mainstream and provide a transformative education that nurtures not only intellectual growth but also fosters character, ethical values, and a sense of social responsibility. We believe in empowering our students to become lifelong learners and leaders who can contribute positively to society. Through such inclusive, value- based education, the institution enables them to achieve academic excellence and empowerment which ultimately, may lead to socio-economic equality.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sncollegekannur.ac.in/index.php |
| Upload any additional information | **No File Uploaded** |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**The College has a hierarchy of micro-level management for the planning and execution of academic and non-academic programmes. The college follows a decentralised system, where everyone has important roles, right from the Convenor of the Regional Development Council (RDC), who is in charge of the overall management of the college, to the student union. This ensures participative and collaborative management that has been effectively implemented through the years. The RDC does not interfere in the day-to-day functioning of the college. The Collegecouncil is the supreme decision-making body. It is adequately supported by the IQAC, Research Promotion Cell, PTA and The College has a hierarchy of micro-level management for the planning and execution of academic and non-academic programmes.**

The college follows a decentralised system, where everyone has important roles, right from the Convenor of the Regional Development Council (RDC), who is in charge of the overall management of the college, to the student union. The Collegecouncil is the supreme decision-making body. It is adequately supported by the IQAC, Research Promotion Cell, PTA and the Student Union. An Academic Development Committee comprising of the research guides, heads of departments and academically brilliant student representatives from each department meets on a regular basis under the aegis of IQAC to give consent and monitor the innovative academic programmes, seminars, workshops and all value-added training modules. The various committees and clubs for all the co-curricular and extracurricular activities report to the IQAC about the achievements in various fields.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sncollegekannur.ac.in/college-management.php |
| Upload any additional information | No File Uploaded |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution prioritises decentralisation of power and dutiesamong its departments and committees.This shift enables swift responses to the needs of all stakeholders associated with the college. Specific responsibilities for individuals in various roles are clearly outlined. The positive effects of these defined roles are evident through improved university examination results.

Tutors and department heads actively engage parents/guardians, encouraging their involvement in their wards' education. The Parent-Student Teacher Association (PSTA) meetings and one-on-one sessions with students (and occasionally parents/guardians) serve as platforms to exchange ideas and address concerns. By nurturing their strengths, students are motivated to pursue extracurricular activities that contribute to a more secure future.

The achievement of this approach stems from the dedicated efforts of not only students but also the faculty and parents. Yearly enhancements to this comprehensive program are made based on student's needs and the quality of outcomes from previous years. Various committees collaborate cohesively to ensure individual

student well-being and the provision of opportunities for their advancement.

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | https://www.sncollegekannur.ac.in/college-council.php |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college adopts a decentralized governance approach with the Principal serving as the executive head.

The College Council plays a pivotal role in overseeing administrative, developmental, and financial activities. The Principal receives support from departmental heads, the IQAC, Staff Council, Academic Committees, the Librarian, as well as administrative and support staff, all working collectively to manage academic affairs.

Teaching staff are motivated to attend orientation, refresher, short-term courses, and Faculty Development Programs (FDP) to enhance their academic contributions. Professional development courses are also organized for administrative staff to improve their technical skills. The college actively supports teaching staff in pursuing doctoral and post-doctoral studies. Furthermore, the timely sanction of Provident Fund (PF) loans following Government of India (GOI) rules is ensured, and salary advances are provided to guest staff members when needed.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | Nil |
| Upload any additional information | No File Uploaded |

## 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

**A. All of the above**

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | **No File Uploaded** |
| Screen shots of user inter faces | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | [View File](#) |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Several welfare measures have been implemented to support teaching and non- teaching staff besides providing regular salary along with admissible increments.Staff Cooperative Society is operating to support teaching and support staff. The college has a well equipped Indoor stadiumGymnasium and Basketballcourt .Faculty enhancement programmes are conducted. The instituition motivates the faculty to function in the capacity of resource persons in various institutions within and without the state. Teaching staff are encouraged to attend orientation, refresher ,short term courses and FDP to enhance their academic contributions.Professional development courses are conducted for administrative staff to upgrade their tecnical know- how. The college enourages teaching staff to pursue doctoral and post doctoral studies. The Ph D awardees are felicitated in the Staff Club programmes and motivated to achieve more in their academic profile.Timely sanction of PF loans as per GOI rules is granted.Salary advance is given for guest staff members. Refreshments are given during working hours for administrative staff. Subsidised uniform is provided to security staff.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sncollegekannur.ac.in/clubs-committees.php |
| Upload any additional information | **No File Uploaded** |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**12**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**4**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**16**

| File Description | Documents |
|---|---|
| IQAC report summary | **No File Uploaded** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**The institution employs a performance appraisal system, monitored through the submission of Academic Performance Indicator (API) reports by the teaching staff. The Academic Monitoring Committee (AMC) conducts monthly meetings with the same objective in mind.**

The API provides details of refresher courses, orientation programs, workshops, etc., that a teacher has attended during a specific period, which is considered mandatory for promotion to the next grade. The teaching performance is assessed based on the teacher's involvement in curricular, co-curricular, and extra-curricular activities. Special consideration is given to evaluating innovation and any unique contributions made by the teacher. The Principal and the Internal Quality Assurance Cell (IQAC) then assign grades to the teachers based on the overall report and make recommendations to higher authorities for necessary actions. The API is a requisite component at every stage of advancement or promotion. The Academic Monitoring Committee (AMC) convenes monthly to review and address student feedback, thereby enhancing academic activities. Appropriate measures are taken in response to this feedback. Non-teaching staff members are promoted in accordance with the rules and regulations of the Government of Kerala, following their initial employment and in adherence to service rules.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sncollegekannur.ac.in/college-council.php |
| Upload any additional information | No File Uploaded |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Sree Narayana College, Kannur mainly receives financial support from the Government of Kerala at various levels. Faculty salaries are processed through the Service and Payroll Administrative Repository for Kerala (SPARK). The College management fund, with assistance from the Parent Teacher Association (PTA), alumni, and well-wishers, contributes to infrastructure development, other operational expenses, and financial requirements of the college. Every financial account head within the college undergoes rigorous auditing by various internal and external bodies. Scrutiny and verification of the service books of the teaching faculties, salary fixation, increment, and all such income and money received from the government are thoroughly inspected. SPARK is subject to audits conducted by the Office of the Deputy Director of Collegiate Education in Kerala. Deputy DCE also regularly verifies

the attendance, salary acquittance, cash voucher, and cash book. They also conduct audits on the pension benefits of the retiring and retired teachers. The Accountant General and chartered accountants additionally scrutinize government funds. The cooperative store and library accounts also undergo examination by auditors from Deputy DCE. Periodic internal audits, including monthly assessments by the Head Accountant (HA), ensure meticulous scrutiny of day-to-day financial transactions including Women's hostel accounts. The college management, SN Trusts, Kollam maintains its own auditing system to oversee various financial records.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

5265590

| File Description | Documents |
|---|---|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution employs various strategies to secure funds. These funds originate from stakeholders, non-governmental organizations, individuals, alumni, and the Parent-Teacher Association (PTA). They are channeled towards student programs, awards, and scholarships for both deserving and underprivileged students. Additionally, financial backing supports seminars and other academic endeavors. Management contributes towards the institutional infrastructure development in terms of the

construction of buildings, and purchase of books, furniture, and equipment.

During this period, significant progress was made on the completion of the College Indoor Stadium. The management also provides vital support for organizing sports and cultural activities. Furthermore, the remuneration of auxiliary staff (such as sanitation and computer assistants) is covered by the management fund. The College Council and the Internal Quality Assurance Cell (IQAC) oversee fund mobilization to ensure that allocations are used for their designated purposes. The Purchase Committee ensures that purchases are done properly. Each department, as the direct recipient of allocated funds, is encouraged to employ them judiciously and effectively. Periodic meetings of the College Council involve a review of fund mobilization and resource utilization. Thorough internal and external audits ensure proper utilization of expenditures. In totality, a multi-level fund management system guarantees optimal efficiency in the allocation of every rupee.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Faculty-student and Staff Development: IQAC organized District level ASAP skill orientation program and career growth awareness in collaboration with Avodha Edu-tech was conducted for students. Faculty development programs for teaching and non-teaching staff were also conducted by college IQAC. 2. Green and Clean Campus Initiative of IQAC: College campuses were cleaned by incorporating help from NSS and NCC as a part of the Swatch Bharat Abhiyan campaign of MHRD. 3. Quality Assessment and Academic Planning: IQAC organizes frequent meetings with department-level IQAC members to assess the quality of each department and various clubs. Academic planning and analysis will be done through the academic monitoring committee (AMC). As a part of the Best practice of the college Onam Celebration and Founder's day celebration were organized under the auspicious of IQAC. 4. Infrastructure and Facilities: The UGC-funded indoor stadium with

6 badminton courts and one volleyball court with a total area of (36x24x12.5) meters was inaugurated by Sri. Pinarayi Vijayan, Chief Minister of Kerala. Thu stadium was funded by UGC, Management, and PTA. 5. Student support and Feedback: The Grand Alumni Meeting 2023 organised by IQAC was conducted on the college campus. Helping Hands scholarships and Alumni scholarships were distributed at the function. Feedback from students, Alumni, and stakeholders was collected for further analysis. IPR seminars, Focus seminar series, and other academic seminars were organized to support the students.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC took up the initiativein college to encourageStudentsto utilize the fully automated library facility providing a large collection of e-resources through Inflibnet and OPAC. Apart from Google meet, Zoom, Telegram etc. , the LMS Etlab was introduced to streamline the teaching learning process. Interactive activities like group discussion, group presentations, webinars, quiz, and internal exams were conducted and evaluated efficiently. The Academic Monitoring Committee reviewed the academic process regularly. The AMC and the faculty discussed issues related to students' learning process like students' stress and counselling sessions were organised. PTA meetings of each semester were conducted to discuss similar matters along with the academic progress of the students.

IQAC Establishment:- The establishment of the Internal Quality Assurance Cell (IQAC) to oversee the quality assurance initiatives.Structures and Methodologies:- Examination of existing structures and methodologies in place for teaching and operations.Identification of areas that require refinement or modification. Learning Outcomes:- Evaluation of learning outcomes to gauge the effectiveness of the educational process.Recording and analyzing data to measure student achievement.Feedback Mechanism:- Implementation of a robust feedback mechanism involving students, faculty, and other stakeholders.- Utilization

of feedback to make informed decisions for improvement.Faculty Development:- Opportunities for faculty development based on identified areas for improvement.- Professional growth initiatives to enhance teaching skills.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

A. All of the above

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

From the very beginning of its inception, Sree Narayana College Kannur has beenfocusingon equitable education and gender-neutral society. In our college, more than 70% of the students are girls.For their welfare and development, two important clubs

namely Women's Studies and Welfare Unit and Anti-Women Harassment Cell are functioning in the college. Gender Justice Forum was constituted in the college as per the IQAC decision on 23-06-2021. These clubs promote the values of gender equality among the students. Significantly, the institution also focuses on acknowledging gender as a component, along with caste/class in academic and other discussions on social parameters, and highlights intersectionality. The concept of gender equity and gender neutrality is ensured on campus and provides adequate measures to support sexual minorities like LGBT. We encourage our students to behave gender neutrally and to create an environment where individuals can unreservedly question, explore and embrace their gender identity. We follow the guidelines of the Central and State governments and the college has constituted a mandatory body i.e. Internal Complaints Committee (ICC) under the recommendation of UGC. We also ensured a fair representation of gender in our academic committees and decision-making forums.

| File Description | Documents |
| --- | --- |
| Annual gender sensitization action plan | The college has a sound annual gender sensitization action plan. Begining of every academic year the ICC and Gender Justice Forum review the previuos year Action plan and formalise a new plan for the year. Objectives of Gender Sensitization plan is follows: 1) To promote inclusiveness, tolerance, harmony and women empowerment among the students. 2) To create an awarenes among the students on gender equality, gender justice and gender neutral society as well as significance of sexual minorities in the society. 3) To abolish the words and deeds on gender stereotypes and regulate gender bias among the students. Action Plan: 1) To organise workshop, seminars and panel discussions on gender. 2) Promote activities related to health , nutrition and self defence. 3)Provide professional couselling to the students. 4) To organise workshop and hands on training on prevention of cyber crime, and online faudelence. 5)To organise exhibitions and job melas for career |

| | |
|---|---|
| | guidance. 6) To create an awareness on financial managment and economic self sufficiency. 7) Students code of condcut for promoting gender parity at governance level. |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | 1. College has two girls hostels, it can accomodate nearly 350 girls students. 2) Well maintained and furnished Girls room 3) CCTV Camera for every nook and corner of campus premises. 4) Gate Register. 5) The availability of a professional lady counsellor in every time (Online and Offline) 7) Free napkin vending machine and incinerator 8)Free coaching and practicing of martial arts for self defence. |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management**

- **The institution follows 'Green Protocol' while conducting seminars and other events. The use of plastic cups, straws and flex boards is strictly prohibited.**
- **Steel and glass tumblers are used to serve water and other drinks.**
- **The biogas plant on the campus providesfuels forcanteen stoves. The non-biodegradable waste is segregated, cleaned, and handed over to recycling plants through 'Harithakarma Sena'**

- The college has installed sanitary pad dispensers in the girl's washroom.
- The college is heading towards a paperless campus by introducing E-Communication through E Tlab software Liquid Waste Management
- The institution has a well-structured drainage system and soakpits to manage liquid waste.
- Toilets are properly connected to the sewage system through drainage pipes to separate underground tanks which are regularly cleared and maintained. Groundwater is recharged using water recharge pits

**E-Waste Management**

- E-waste generation is minimized by purchasing quality equipments.
- The e-waste generated on the campus is collected and disposed off through dealers by inviting tenders.
- Hazardous and radioactive chemicals are not used in the laboratories,

**A decentralized waste management system with the Three 'R' (Reduce, Reuse, and Recycle) policy is adopted in the college**

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | **No File Uploaded** |
| Geo tagged photographs of the facilities | <u>View File</u> |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**     A. Any 4 or all of the above

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | View File |
| Any other relevant information | No File Uploaded |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen           reading**

**A. Any 4 or all of the above**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Creating an inclusive environment and fostering social harmony in a college setting is crucial for the well-being and success of all students. The college has taken many steps to enhance and stabilize an inclusive environment and social harmony. It offers diversity and inclusion training to faculty, staffand students.**

This can help raise awareness about the importance of inclusivity and provide tools to promote it. Institution has clear anti-discrimination policies in place, and make sure all members of the community are aware of them. There is a diverse representation in leadership positions among faculties and students. The college celebrates different cultural and religious festivals like Onam, Holy, X Mas, Eid ul Fitr, Pongal, food festivals, and fine arts fest. Efforts are madeto promote the use of inclusive language and discourage derogatory language among students. There are student-led clubs and organizations that promote diversity and inclusion. In addition, it hosts workshops, seminars, and lectures on topics related to diversity, equity, and inclusion. It Collaborate with local organizations and initiatives that promote diversity and social harmony to create a broader network of support. Sree Narayana Value Education Club teaches and preaches the philosophy of the Great Saint and Founder of our institution Sree Narayana Guru.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitizing students and employees of the college to constitutional obligations and values is essential for fostering a culture of respect for the rule of law, individual rights, and social responsibility. The institution has integrated constitutional studies into the curriculum. There are many clubs and committees working to ensure rights and duties. Conduct regular workshops and training sessions for employees and students on the constitution, its principles, and the responsibilities of citizens. Invite legal experts, scholars, and practitioners to facilitate these sessions. Develop awareness campaigns through posters, banners, and digital media to highlight key constitutional values such as equality, justice, and liberty, democracy, secularism. Every year institution celebrates important days like Independence Day, Constitution Day, Human Rights Day, Republic DayGandhi Jayanth, etc. Establish legal clinics or

**provide access to legal advice services to help students and employees understand their rights and seek assistance when needed. Ensure that college policies and codes of conduct reflect constitutional values, such as non-discrimination, freedom of expression, etc. Establish feedback mechanisms to allow students and employees to express concerns regarding the promotion of constitutional values. Create a forum for open dialogue where students and employees can express their views and engage in constructive debates.**

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Every year college celebrates Independence Day and Republic Day which generate natioanl values among students. November 26 observed as Constitution Day, the Department of Political Science distributes pamphlets among all students and staffs, in addition it take constitutional pledge in every classes. The Electoral Literacy club actively conduct many electoral awareness campaign among our students and it motivate students to electoral participation and strengthen democracy. National Unity Day and National Youth day as observed with immense enthusiasm by the students. Our students respect and protect the elders and childrens in the society. As part of promoting national integration we memorize and celebrates our Kargil Victory Divas and Martyrs day. Founders of our institution promotes humanity and universalism so every students of our institution must deliver a holistic approach to society. |
| Any other relevant information | Nil |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to**    **A. All of the above**

**the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff    4. Annual awareness programmes on Code of Conduct are organized**

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Celebrating important national and international days is a great way for a college to promote awareness and engage students and staff in various global and local issues.Independence Day is celebrated to realize the meaning of freedom and to bring back memories of freedom struggle. Students and faculty members participate in this celebration with our Principal's address on working towards a better India.We celebrates Teacher's Day to honor the birthday of Dr.Radhakrishnan, Teacher cum former President of India.Yoga day is celebrated on 21st June from 2015 to promote mental and physical health. Jine 26 observed as Day Against Drug Abuse. Youth day is celebrated on the birth day of Swami Vivekanantha. Sardar Vallabai Patel's birth anniversary is observed as National Unity Day.National Science Day is celebrated in our college on 28 February each year to mark the discovery of the Raman Effect by Indian physicist Sir C. V. Raman.Human Rights Dayobserved on December 10 holdsevents that raise awareness about human rights issues and promote understanding and empathy. Every year March 8 is observed as Women's DayIt focuses on gender equality with panel discussions, workshops, and events that highlight women's achievements and challenges.**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | [View File](#) |
| Geo tagged photographs of some of the events | [View File](#) |
| Any other relevant information | **No File Uploaded** |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**1. TheFOCUS seminar series has been a regular annual academic program of Sree Narayana College, Kannur since 2010. This is an academic discourse of 17 prestigious departments of the college which has been strengthening the quality of the students to reach academic excellence. FOCUS is a multi-disciplinary academic discourse all the department carries vibrant and innovative topics for the seminar. One of the main attractions of the seminar is the students can present and publish their research papers.**

**2. 'ONAM' A CULTURAL ETHOS; Every year, amidst the vibrant and colorful backdrop of the Malayalam month of Chingam, SN College Kannur comes alive with the joyous celebration of Onam. The Onam festivities at SN College Kannur are a spectacle to behold, a captivating tapestry of cultural performances, competitions, and heartwarming traditions. A true spectacle unfolds with the 'Onam Ghoshayatra,' a flamboyant procession that takes in the surrounding areas.**

**3. Adopted Village and Sharing the Care: NSS units and the PTA of the college adopted a village known as "Yadhava Theru". The students and faculties regularly visited the village and provided financial, medical, food, and other assistance. Every year students and faculties of the college donate a fixed amount to the needy.**

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://www.sncollegekannur.ac.in/best-practices |
| Any other relevant information | Nil |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of the college: "Enlighten through education, Strengthen through Organisation" is the motto propounded by the great visionary Sree Narayana Guru, whose name the college is known for. Guru's teachings like " One God, One Religion One Caste for Human Beings" are literally carried out by the institution as it prioritizes providing education to the students hailing from the marginalized communities of the district. Social justice and equity are the mottos of the institution. Acquiring this it has facilitated more than thirty-five different scholarships, endowments, freeships, and poor aid funds. Many department Alumni and PTA have instigated scholarships to help deserving students. The students enrolled are thus inducted to realise the true value of humanity and also trained to channelize their energy to the common good of society. True to its vision the institution touches hearts and minds of its students. The good values inculcated thus are embraced by the students even after they exit as is evident in the unstinting generosity and support extended to our alumni to many generations of students. . The Management of the college has a reputation for imparting education to the poor and marginalized sections of society.

# Part B

## CURRICULAR ASPECTS

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows the Kannur University syllabus. Teachers have direct involvement in the syllabus from Its incubation stage as most of the teachers are Board of Studies members. The college prepares an academic calendar every year. The college has a well-established learning management system (LMS) called etlab through which online classes, attendance, and Online exams were conducted during the post-pandemic-covid-19 period. The Academic Monitoring Committee (AMC) was established in college during 2021-22 academic year. AMC constantly monitors the academic performance of each department by conducting academic auditing meetings.The research output of our faculty and research students has stood us in good stead during the last few years due to the constant encouragement from IQAC. In their various departments, like zoology, chemistry, botany, english, commerce, and physical education, the faculty includes some very talented researchers who actively support and continue research efforts. Classes for IGNOU, Distance Education, PSC, CA examinations, and nearly all competitive exams can be held with excellent advantage due to the geographic location and close proximity to the district headquarters. For many years, the college has been known for its championship triumphs in games and sports. NCC has achieved both national and international success by taking part in Republic Day Parade and international youth exchange programs. The reputation of the college has greatly benefited from the energetic and socially committed NSS volunteers.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File](View File) |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **SN College Kannur's strict adherence to the academic**

calendar for Continuous Internal Evaluation demonstrates its dedication to delivering a structured and student-focused educational experience, ensuring that evaluations and assessments are carried out efficiently and transparently.

- The college has an Academic Monitoring Committee (AMC) to monitor the academic activity of the institution.
- The College council and AMC will decide the schedule for the conduct of Continuous Internal Evaluation based on the academic calendar of the college.
- The college places great emphasis on punctuality and precision in following the academic calendar, ensuring that all academic events, including Continuous Internal Evaluation, are conducted as scheduled.
- It is a reflection of the college's dedication to providing quality education by conducting evaluations and assessments at the right times, enabling a comprehensive learning experience.
- Following the academic calendar enhances transparency in academic operations, ensuring that all stakeholders, including students and faculty, are well-informed about evaluation schedules.
- The college's commitment to the calendar also reflects its ongoing efforts to improve the academic process and adapt to changing educational needs.
- Adhering to the calendar enables the college to conduct assessments and gather feedback from students, which, in turn, aids in continuous improvement in the quality of education.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File](#) |
| Link for Additional information | https://sncollegekannur.ac.in/academic-calender.php |

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.  Academic council/BoS of Affiliating University Setting of question papers for UG/PG | A. All of the above |
|---|---|

programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | No File Uploaded |

## 1.2 - Academic Flexibility

## 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

## 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

## 1.2.2 - Number of Add on /Certificate programs offered during the year

## 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

8

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template ) | View File |

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

**number of students during the year**

**187**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | **No File Uploaded** |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Sree Narayana College, Kannur integrates cross-cutting issues in its course and curriculum which aims to inculcate Human values, Gender equality, Sustainability and Professional ethics. Department of Chemistry, Botany, Microbiology, History, Economics and Malayalam have core papers related to Environmental studies.For Botany the core paper is Environmental Science and Phytogeography in semester VI. The main outcomes of the course is to enable the students to appreciate biodiversity and to recognize the need for sustainable development and the importance of preserving the environment, also to analyse the inter-relationship between geography and the pattern of distribution of plants. For Microbiology the core paper is Environmental Microbiology in semester V.

The Department of history offers Environmental History of India in semester VI. The main outcomes of the course are to make the students aware of the value of biodiversity, its conservation, the importance of sustainable development, and the need for preserving and protecting the environment.

Department of Malayalam and English offer gender equality, human values and environmental subjects. Department of Chemistry have detailed syllabus on Environmental protection, sustainable development and professional ethics. To enhance the professional capability of students all departments are offering project-oriented curriculum in bot UG and PG courses.

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

**20**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Programme / Curriculum/ Syllabus of the courses | **No File Uploaded** |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | **No File Uploaded** |
| MoU's with relevant organizations for these courses, if any | **No File Uploaded** |
| Institutional Data in Prescribed Format | View File |

**1.3.3 - Number of students undertaking project work/field work/ internships**

**678**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

**1.4 - Feedback System**

| **1.4.1 - Institution obtains feedback on the syllabus and its transaction at the** | **A. All of the above** |
|---|---|

**institution from the following stakeholders Students Teachers Employers Alumni**

| File Description | Documents |
| --- | --- |
| URL for stakeholder feedback report | https://www.sncollegekannur.ac.in/feedback.php |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | No File Uploaded |

| **1.4.2 - Feedback process of the Institution may be classified as follows** | **A. Feedback collected, analyzed and action taken and feedback available on website** |
| --- | --- |

| File Description | Documents |
| --- | --- |
| Upload any additional information | No File Uploaded |
| URL for feedback report | https://www.sncollegekannur.ac.in/feedback.php |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**748**

| File Description | Documents |
| --- | --- |
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**573**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of seats filled against seats reserved (Data Template) | [View File](#) |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As Sree Narayana College is one of the oldest colleges in the state and one of the highly preferred institutes along Malabar region, relatively meritorious students take admission into various UG and PG courses. Based on the marks/grade obtained in the qualifying examinationand internal examinations, the advanced learners and slow learners are identified. The Head of the department in association with the group tutors concerned, identifies the slow learners who require remedial classes after completion of the first internal examination. Remedial coaching classes are conducted to students in their respective departments.

The college has a well-structured Academic Monitoring Committee (AMC) to evaluate the academic activities of each department. The college also has an Internal Examination Committee to monitor and schedule the internal examinations and Model examinations for the students. Each department analyses the performance of students based on these examinations in addition to the class tests conducted by teachers for each course. Based on the performance of the students in these examinations, the results will be discussed in the AMC meeting. The programs provided for advanced learners include a project-oriented blended mode of learning. Appropriate teaching methods involving ICT tools are offered frequently for both advanced and slow learners.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

| Number of Students | Number of Teachers |
|---|---|
| 2230 | 61 |

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student's suggestions are also sought while framing the courses and syllabus curriculum restructuring. Further, field work projects, survey work, etc. have been made as a curricular component for students as per NEP 2020 guidelines. Most of the departments have department associations for organizing such activities in addition to the extension programmes. Science labs, too, provide practical experience and autonomy to do research-oriented work. Faculties are encouraging and guiding students for participation and publication of papers in National and International student conferences and peer-reviewed Journals. Arts and Commerce Department offers role plays, project report preparation, data collection, and industry visit as experimental learning; brainstorming and group discussions as participative learning, and case studies in the problem-solving methods. Science departments mainly offer project-oriented curricula to inculcate experimental and participative learning. Regular field visits and seminars are also conducted to promote participative learning.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled teaching methodologies and advanced technology are being used by the faculty of this college. Multimedia teaching aids such as LCD, projector, classroom with internet enabling computer/laptops/tablets system are used in the classrooms.

Faculty are also using G- Suite accounts and Learning Management Systems (LMS) in teaching process. College also encourages to record their classes via screencast omatic, OBS studio; and shared the same to students via YouTube and MOODLE platform or via 'Etlab', a LMS introduced at SN College Kannur. The live classes were also conducted by the teachers through google meet or Zoom platform during weekends, if needed. Etlab is a wonderful platform for the overall monitoring of the student's performance and also for online teaching.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | **No File Uploaded** |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

## 2.3.3.1 - Number of mentors

54

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | [View File](#) |
| Circulars pertaining to assigning mentors to mentees | **No File Uploaded** |
| Mentor/mentee ratio | **No File Uploaded** |

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

61

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C  Superspeciality / D.Sc. / D.Litt. during the year**

**20**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**731**

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous internal and external evaluation is an integral factor in maintaining the performance of the students. Internal activities are scheduled and integrated with the general activities, detailed in the college calendar and prepared in accordance with the University calendar. This is distributed to the students at the beginning of the academic year. Course syllabus and scheme of internal evaluation is informed to the students of each course. As per internal assessment process, a student has to appear in two internalexaminations in each semester. The college strictly adheres to schedule the internal examinations, well ahead of their University examination. The marks of internal examinations were displayed in each departmental notice board. Apart from this, students were also assessed through seminar presentation/assignments/viva with topic from their respective syllabus. Students are also directed to procure more than 70% of attendance to appear for University examinations. An Internal Examination Cell is constituted in the college which ensures the proper and timely conduct of internal exams by scheduling, organizing and conducting two centrally monitored internal tests. Papers are valued and distributed on time as scheduled.

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has a mechanism for redressal of grievances related to internal assessment. After the evaluation of the answer scripts, the scripts are given to the students. If they have any doubts, clarification regarding the assessment process, students are free to interact with the concerned teachers to get it resolved. The unresolved grievance, if any, will be addressed in the concerned AMC convener. Complete transparency is maintained during the internal examinations through the adoption of the criteria bring about by the college. Students are also aware of the transparency in maintaining the system of assessment. The internal marks of the various components (seminar/assignments/viva) are consolidated paper-wise and displayed on the noticeboard. In cases, where students are legitimately unable to attend exams, their respective tutors provide them with an opportunity to make up for the missed

assessment. Additionally, the University recommends that, internal evaluation also considers assignments, seminars, viva-voce as essential requirements. Regular PTA meetings serve as a platform for communicating students' progress, discussing future improvement plans and engaging with parents.

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Link for additional information | Nil |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcome (PO) and course outcome (CO) are integral segments of the curriculum. In strict accordance with the objectives of outcome-based education, the program outcomes and course outcomes are framed by the Board of Studies members which includes subject experts from various institutions. It is further reviewed and discussed in the University academic council. The final sanctioning of the proposed outcome objectives will be done by the university senate and university syndicate. PO and CO are incorporated into the syllabus so that the students will get an idea of what they accomplish at the end of the program.

The college is affiliated to Kannur University and follows the PO and CO as prescribed by the University for all programmes. The overall design of the course ensures students to attain certain set of skills and competence that a student must gain at the end of the programme. The Academic Monitoring Committee through its periodic meetings discusses, and will monitor the execution of POs and COs of each department through the stakeholders. The Programme Outcome and Course Outcome of every department is displayed in the college website through specific links.

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | https://www.sncollegekannur.ac.in/programme-outcomes.php |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**The college executes an academic programme which clearly reflects the outcome and assures that the students are equipped with the expected skills, abilities, knowledge and values at the end ofprogramme. The faculty of every subject explains the course objectives, evaluation pattern, marking scheme, etc., so that, the students will get an overview upon successful completion of the programme. The individual course outcomes are also analysed by the tutors at the end of each semester. Internal examinations and continuous evaluation tests are conducted by teachers for the same. Based on the performance of students in the examinations, the students are grouped as slow learners, advanced learners, and medium learners; and an appropriate remedial teaching sessions and special attention were extended to such slow learners and medium learners respectively. An appropriate teaching methodology has been adopted for each category of such learners. The College takes utmost care of measuring the level of attainment of POs, and COs by a feedback system collected from the stakeholders through Etlab. The monitoring of the same will be done by the Principal in recurring department-level meetings of the Academic Monitoring Committee (AMC) in the presence of teachers and the IQAC Co-ordinator.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://www.sncollegekannur.ac.in/programme-outcomes.php |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**547**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | **No File Uploaded** |
| Upload any additional information | View File |
| Paste link for the annual report | **Nil** |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://www.sncollegekannur.ac.in/feedback.php

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**58.8 lakhs**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | **No File Uploaded** |
| List of endowments / projects with details of grants(Data Template) | **No File Uploaded** |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

**20**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

## 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

## 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

**NIL**

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**The college has created an ecosystem for incubation of innovative ideas, research project, research related activities and transfer of knowledge. There are five research departments in the college and twenty teachers are recognized as research guides.The institution has created research promotion council to motivate the faculty members and students to pursue research activities and promote MoU with other institutions for collaborative research, research projects and for consultancy. The Reaearch Promotion Council motivate faculty members to write research projects and to submit to various funding agencies. The college has created Instituition Innovation Council for promoting innovation activities and for identifying outstanding research ideas and for commercial product development. The institution entrepreneurship development club**

which is involved in entrepreneurship initiatives like pre-incubation support, startup initiatives and training programmes. The college has collaboration with other research centres in other Universites and Colleges to promote research activities. The college has signed MoUs with other research centres to promote research activities.The college IPR cell and other Departments conduct seminars and workshops in Research Methodology and IPR which help research scholars and faculty to develop necessary awareness and skills.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

10

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

4

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | **Nil** |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

**14**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

**7**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**In pursuit to value added education, the college conducts several extension activities in the neighborhood communities**

for encouraging the students to take social responsibilities, exhibit leadership skills, enhance organizing skills and foster team spirit. College has NSS, NCC, nature club, bhoomithra sena, department level science clubs which undertakes various extension activities. In addition to regular NSS activities in the campus, NSS organises 7 day special camp in remote villages and volunteers conduct various social activities like cleaning, road development, awareness programmes, tree plantation, medical camps, blood donation camp, plastic eradication, etc. NCC units of our college organises various extension activities like swach bharathabhiyan, national integrity programmes, blood donation camps. Bhoomithra sena, health club, nature club and other science clubs conduct programmes on environmental issues, personal health, tree plantation, water quality testing, awareness programmes, etc. In order to sensitize students towards social issues various awareness programmes are conducted and measures are taken to contribute to the society through various community oureach programmes and extension activities. in order to instill environmental concern in students, environmentally important days are oberved. Department of Microbiology conducted an awareness program and quiz competition as a part of World AIDS day-2022 at Sntrusts higher secondary school Thottada. Moreover, the department conducted mushroom cultivation training for PG students of Chinmaya Vidyalaya Kannur and Kudumbasree members.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

NIL

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of awards for extension activities in last 5 year (Data Template) | **No File Uploaded** |
| e-copy of the award letters | **No File Uploaded** |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**30**

| File Description | Documents |
|---|---|
| Reports of the event organized | [View File](#) |
| Any additional information | [View File](#) |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | [View File](#) |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted  in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**1500**

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | [View File](#) |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**12**

| File Description | Documents |
|---|---|
| e-copies of related Document | View File |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**7**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**The College has 23.24 acres of land in its possession. The College offers adequate infrastructure facilities for curricular and extracurricular activities. Teaching-Learning**

facilities include 51 class rooms, 6 BSc laboratories, 3 MSc laboratories, 4 Research laboratories, 4 computer labs, 3 IT enabled seminar halls, an IT enabled auditorium, video conference room with ultra-HD 4K camera, speakerphone with full duplex microphone array and 49" full HD display, 14 department staff rooms, Central library and Department libraries. Out of the 51 class rooms, 12class rooms are smart class rooms and 8 class rooms are ICT enabled class rooms. With the increase in new academic courses, the College has undertaken several steps for the enhancement of infrastructure, including laboratory and library facilities.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://www.sncollegekannur.ac.in/academic-facility.php |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The record of achievements of the Department of Physical Education forms one of the big strength of the college through the last five decades. The college has been consistently and progressively maintaining and bettering its track record in the field of sports and games at both intercollegiate and interuniversity levels by producing a number of achievers at state and national events. This has stood the college in good stead during the last several decades.

Facility

No.

Description

Facilities for Sports, Indoor and Outdoor games

Football Field

1

100m X 70m outdoor Football and Hockey Field, established in 1970

Basket ball Court

1

Well furnished 32m X 18m outdoor Basket ball court near the college main gate, established in 2013

Shuttle badminton Court

1

18m X 10m indoor shuttle badminton court inside college auditorium, established in 2001

Ball badminton Court

1

28m X 12m Ball badminton court near the college main gate, established in 2013

Table Tennis Arena

2

One Table tennis arena in college auditorium and the other is near to Physical education department established in 2000

Wrestling Arena

1

Indoor Wrestling arena of area 64 m^2, with 40 numbers of wrestling mattresses, established in 2000

Gymnasium

1

Gymnasium of area 64 m^2 with all kinds of weight training equipments, established in 2014

Rest room for girls

1

**Rest room for girls with attached toilet of area 28 m^2 near Physical education department**

**Indoor Stadium**

**1**

**UGC funded indoor stadium of size 36mX24mX12.5m, just behind the Commerce block of College.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.sncollegekannur.ac.in/sports.php |

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

**25**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | https://www.sncollegekannur.ac.in/academic-facility.php |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**35.25861**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template | View File |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**The computerized Central Library caters to the needs of the entire student community, research scholars and staff (both Teaching and Non-Teaching) of the college. The General library is housed in a separate block with an approximate build up area of 3840 sq. ft spread over two floors of the Jubilee Building of the college. The ground floor houses the general library section and reference and reading room are accommodated in the first floor. The library functions from 9 am to 5 pm on all working days, including Saturdays and also during vacations.**

**The library possesses a rich collection of 50551 books, 12 journals and 40 periodicals/dailies, kept in an organised manner and displayed in the library. It also has a video library of NPTEL courses having a total capacity of 8 TB. The library also stores bound columns of Journals and CDs. The library also has a separate collection of books for competitive examinations.**

**All the functions of the library have been automated using the Grandha Soft developed by Grandha Associates, Pathanamthitta since 2011.**

**The college subscribe to National Library and Information Services Infrastructure for Scholarly Content (N-LIST) of INFLIBNET with access to more than 6000 e-journals including the current issues with almost 10 years back files and more than 200000 e-books.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://www.sncollegekannur.ac.in/library.php |

| **4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** | **A. Any 4 or more of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**1.93493**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**190**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | View File |

## 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**The college has a facility of four computer centres with 120 computers having fibre optic 30MBPS internet connectivity and LAN facility. Computer labs are also providing the printer and scanner facilities, to the meet the requirements of the entire college community. Computer assistant helps the students and staff for availing these services. The computerized central Library is well equipped with five computers having internet connectivity. In addition, all the Departmental staff rooms are provided with computers including the internet facility, printers and scanners. For ICT enabled teaching, the institution provides Smart boards, LCD projectors, Over Head Projectors & computer facilities. Audio visual aids are also used in the teaching process. In addition, seminar halls are frequently used for the teaching/learning process.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.sncollegekannur.ac.in/computer-lab.php |

## 4.3.2 - Number of Computers

**150**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| List of Computers | View File |

| | |
|---|---|
| **4.3.3 - Bandwidth of internet connection in the Institution** | **A. ? 50MBPS** |

| File Description | Documents |
|---|---|
| Upload any additional Information | [View File](#) |
| Details of available bandwidth of internet connection in the Institution | [View File](#) |

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**3.22616**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts | [View File](#) |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | [View File](#) |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**In the college, there is a system of decentralized management upkeep and maintenance. Institution has a planning board and buildings and infrastructure committee to take care the maintenance and development of infrastructural facilities of the college. Library is looked after by a library committee comprised of Principal and senior faculty members drawn from Arts, Science and Commerce Departments. Whenever the funds are released from PD accounts, UGC funds, management funds or PTA funds, the College Council is convened and particulars regarding fund allocation are conveyed to all Heads of Departments and Council members. Library funds are allocated by considering the status of the departments, namely research, post graduate and under graduate departments. Heads of Departments are intimated by the Librarian about the requirement of journals and in response the Heads of**

Departments put up request for journals and books annually.

The purchase and maintenance of lab equipments is done by the purchase committee with the approval of planning board. The regular accounts are maintained by the Head Accountant under the supervision of Superintendent and Principal.

Sports complex is decentralized, utilized and maintained by physical education department with the support from Management and PTA.

The maintenance of computers is done with support from PTA, Management and UGC. Annual maintenance contractwith the suppliers ensures the proper maintenance of the computers.

Director Boards are constituted for the proper functioning of the Cooperative Stores and Staff credit Bank of the college.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://www.sncollegekannur.ac.in/infrastructure-maintenance-procedure.php |

## STUDENT SUPPORT AND PROGRESSION

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

1115

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**127**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

| **5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Link to Institutional website | https://www.sncollegekannur.ac.in/clubs-committees.php |
| Any additional information | **No File Uploaded** |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1380

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1380

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| **5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees** | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | View File |

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

**163**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

**254**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | View File |
| Details of student progression to higher education | View File |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**37**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | View File |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

| 5.3 - Student Participation and Activities |
| --- |

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**149**

| File Description | Documents |
| --- | --- |
| e-copies of award letters and certificates | View File |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**All the student activities, cultural, co curricular and sports and games are directly or indirectly organised and executed under the leadership of the college union that functions with three staff advisors: The College Union conducts the annual Fine Arts Fest for both stage and off stage items and it is from this Fest that the cream of the college talent is discovered and selected to represent the college at the Kannur University Intercollegiate Union Arts Fest which is held at a central location outside the college campus decided upon by the University Union. Another major activity of the College Union is the consolidation of the best creative works of the students and publication of the same in the annually released college magazine. Besides these the College Union hosts government sponsored or University sponsored special programmes with special invitees and guests for women empowerment of cultural enrichment. All the 12 Associations host at least three department events under the leadership of the Association**

Secretaries. All these proactively controlled and monitored by the elected student representatives with support and guidance from the respective departmental faculty members. All sports and games related activities are coordinated by the General Captain with ample support from the faculty of Physical Education. There are student nominees in the Anti Ragging Committee, Anti Ragging Squad, Discipline Committee (special invitees) and Anti Women Harassment Cell.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sncollegekannur.ac.in/college-union.php |
| Upload any additional information | View File |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

**196**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The S N College Institutional Alumni Association is a vital organization that serves as a bridge between the college and its former students, established with the objective of fostering connections, providing support, and promoting collaboration, The association has been contributing

significantly to the growth and development of both the institution and its alumni.

Key Objectives:

1. **Mentorship:** Alumni provide guidance and mentorship to current students

2. **Professional Development:** Regular workshops, seminars, and events are organized to enhance the skills and knowledge of alumni, aiding their career advancement.

3. **Contributions to College:** Alumni contribute to the institution's growth through workshops, and financial support for scholarships, infrastructure, and other projects.

4. **Community Engagement:** Alumnipromotes community engagement through philanthropic activities, social initiatives, and volunteering, encouraging alumni to give back to society.

- **Annual Alumni Meet:** A flagship event that brings together alumni from various batches to reconnect, share experiences, and celebrate their alma mater.

- **Career Guidance Sessions:** Alumni from diverse fields provide insights into career paths, job trends, and industry expectations to current students.

- **Fundraising Drives:** Alumni contribute to fundraising campaigns for scholarships, infrastructure development, and other college projects.

Apart from the registered college alumni, all departments have separate alumni associations.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sncollegekannur.ac.in/alumni.php |
| Upload any additional information | View File |

| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | A. ? 5Lakhs |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | <div align="center">View File</div> |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**The Vision of the college, 'Enlightenment through Education; Strength through organisation' has been adhered to by imparting knowledge to various sections of society, giving prime importance to the socially, economically backward communities and minorities of North Malabar. The vision of the great sage Sree Narayana Guru after whom the college is christened, upholds the notion of the reformation of the backward communities which had been strictly followed by the college since its inception. The college gives added reservation to backward communities ,especially 'Thiyya' community at both UG and PG levels of admission. Scholarships are given to students based on their merit and means. The missionof the institution is to bring such backward communities to the mainstream and provide a transformative education that nurtures not only intellectual growth but also fosters character, ethical values, and a sense of social responsibility. We believe in empowering our students to become lifelong learners and leaders who can contribute positively to society. Through such inclusive, value- based education, the institution enables them to achieve academic excellence and empowerment which ultimately, may lead to socio-economic equality.**

| File Description | Documents |
|---|---|
| Paste link for additional information | <div align="center">https://www.sncollegekannur.ac.in/index.php</div> |
| Upload any additional information | <div align="center">**No File Uploaded**</div> |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**The College has a hierarchy of micro-level management for the planning and execution of academic and non-academic programmes.**

The college follows a decentralised system, where everyone has important roles, right from the Convenor of the Regional Development Council (RDC), who is in charge of the overall management of the college, to the student union. This ensures participative and collaborative management that has been effectively implemented through the years. The RDC does not interfere in the day-to-day functioning of the college. The Collegecouncil is the supreme decision-making body. It is adequately supported by the IQAC, Research Promotion Cell, PTA and The College has a hierarchy of micro-level management for the planning and execution of academic and non-academic programmes. The college follows a decentralised system, where everyone has important roles, right from the Convenor of the Regional Development Council (RDC), who is in charge of the overall management of the college, to the student union. The Collegecouncil is the supreme decision-making body. It is adequately supported by the IQAC, Research Promotion Cell, PTA and the Student Union. An Academic Development Committee comprising of the research guides, heads of departments and academically brilliant student representatives from each department meets on a regular basis under the aegis of IQAC to give consent and monitor the innovative academic programmes, seminars, workshops and all value-added training modules. The various committees and clubs for all the co-curricular and extracurricular activities report to the IQAC about the achievements in various fields.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sncollegekannur.ac.in/college-management.php |
| Upload any additional information | No File Uploaded |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution prioritises decentralisation of power and dutiesamong its departments and committees.This shift enables swift responses to the needs of all stakeholders associated with the college. Specific responsibilities for individuals in various roles are clearly outlined. The positive effects of these defined roles are evident through improved university examination results.

Tutors and department heads actively engage parents/guardians, encouraging their involvement in their wards' education. The Parent-Student Teacher Association (PSTA) meetings and one-on-one sessions with students (and occasionally parents/guardians) serve as platforms to exchange ideas and address concerns. By nurturing their strengths, students are motivated to pursue extracurricular activities that contribute to a more secure future.

The achievement of this approach stems from the dedicated efforts of not only students but also the faculty and parents. Yearly enhancements to this comprehensive program are made based on student's needs and the quality of outcomes from previous years. Various committees collaborate cohesively to ensure individual student well-being and the provision of opportunities for their advancement.

| File Description | Documents |
| --- | --- |
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | https://www.sncollegekannur.ac.in/college-council.php |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college adopts a decentralized governance approach with the Principal serving as the executive head.

The College Council plays a pivotal role in overseeing administrative, developmental, and financial activities. The Principal receives support from departmental heads, the IQAC, Staff Council, Academic Committees, the Librarian, as well as administrative and support staff, all working collectively to manage academic affairs.

Teaching staff are motivated to attend orientation, refresher, short-term courses, and Faculty Development Programs (FDP) to enhance their academic contributions. Professional development courses are also organized for administrative staff to improve their technical skills. The college actively supports teaching staff in pursuing doctoral and post-doctoral studies.

**Furthermore, the timely sanction of Provident Fund (PF) loans following Government of India (GOI) rules is ensured, and salary advances are provided to guest staff members when needed.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Link to Organogram of the institution webpage | **Nil** |
| Upload any additional information | **No File Uploaded** |

| **6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | **No File Uploaded** |
| Screen shots of user inter faces | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | <u>View File</u> |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Several welfare measures have been implemented to support teaching and non- teaching staff besides providing regular salary along with admissible increments.Staff Cooperative Society is operating to support teaching and support staff. The college has a well equipped Indoor stadiumGymnasium and Basketballcourt .Faculty enhancement programmes are conducted. The instituition motivates the faculty to function in the capacity of resource persons in various institutions within and without the state. Teaching staff are encouraged to attend orientation, refresher ,short term courses and FDP to enhance their academic contributions.Professional development courses**

are conducted for administrative staff to upgrade their
tecnical know- how. The college enourages teaching staff to
pursue doctoral and post doctoral studies. The Ph D awardees
are felicitated in the Staff Club programmes and motivated to
achieve more in their academic profile.Timely sanction of PF
loans as per GOI rules is granted.Salary advance is given for
guest staff members. Refreshments are given during working
hours for administrative staff. Subsidised uniform is provided
to security staff.

| File Description | Documents |
| --- | --- |
| Paste link for additional information | https://www.sncollegekannur.ac.in/clubs-committees.php |
| Upload any additional information | No File Uploaded |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

12

| File Description | Documents |
| --- | --- |
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

4

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**16**

| File Description | Documents |
|---|---|
| IQAC report summary | **No File Uploaded** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**The institution employs a performance appraisal system, monitored through the submission of Academic Performance Indicator (API) reports by the teaching staff. The Academic**

Monitoring Committee (AMC) conducts monthly meetings with the same objective in mind. The API provides details of refresher courses, orientation programs, workshops, etc., that a teacher has attended during a specific period, which is considered mandatory for promotion to the next grade. The teaching performance is assessed based on the teacher's involvement in curricular, co-curricular, and extra-curricular activities. Special consideration is given to evaluating innovation and any unique contributions made by the teacher. The Principal and the Internal Quality Assurance Cell (IQAC) then assign grades to the teachers based on the overall report and make recommendations to higher authorities for necessary actions. The API is a requisite component at every stage of advancement or promotion. The Academic Monitoring Committee (AMC) convenes monthly to review and address student feedback, thereby enhancing academic activities. Appropriate measures are taken in response to this feedback. Non-teaching staff members are promoted in accordance with the rules and regulations of the Government of Kerala, following their initial employment and in adherence to service rules.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.sncollegekannur.ac.in/college-council.php |
| Upload any additional information | No File Uploaded |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Sree Narayana College, Kannur mainly receives financial support from the Government of Kerala at various levels. Faculty salaries are processed through the Service and Payroll Administrative Repository for Kerala (SPARK). The College management fund, with assistance from the Parent Teacher Association (PTA), alumni, and well-wishers, contributes to infrastructure development, other operational expenses, and financial requirements of the college. Every financial account head within the college undergoes rigorous auditing by various internal and external bodies. Scrutiny and verification of the service books of the teaching faculties, salary fixation, increment, and all such income and money received from the

government are thoroughly inspected. SPARK is subject to audits conducted by the Office of the Deputy Director of Collegiate Education in Kerala. Deputy DCE also regularly verifies the attendance, salary acquittance, cash voucher, and cash book. They also conduct audits on the pension benefits of the retiring and retired teachers. The Accountant General and chartered accountants additionally scrutinize government funds. The cooperative store and library accounts also undergo examination by auditors from Deputy DCE. Periodic internal audits, including monthly assessments by the Head Accountant (HA), ensure meticulous scrutiny of day-to-day financial transactions including Women's hostel accounts. The college management, SN Trusts, Kollam maintains its own auditing system to oversee various financial records.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

5265590

| File Description | Documents |
|---|---|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution employs various strategies to secure funds. These funds originate from stakeholders, non-governmental organizations, individuals, alumni, and the Parent-Teacher Association (PTA). They are channeled towards student programs,

awards, and scholarships for both deserving and underprivileged students. Additionally, financial backing supports seminars and other academic endeavors. Management contributes towards the institutional infrastructure development in terms of the construction of buildings, and purchase of books, furniture, and equipment.

During this period, significant progress was made on the completion of the College Indoor Stadium. The management also provides vital support for organizing sports and cultural activities. Furthermore, the remuneration of auxiliary staff (such as sanitation and computer assistants) is covered by the management fund. The College Council and the Internal Quality Assurance Cell (IQAC) oversee fund mobilization to ensure that allocations are used for their designated purposes. The Purchase Committee ensures that purchases are done properly. Each department, as the direct recipient of allocated funds, is encouraged to employ them judiciously and effectively. Periodic meetings of the College Council involve a review of fund mobilization and resource utilization. Thorough internal and external audits ensure proper utilization of expenditures. In totality, a multi-level fund management system guarantees optimal efficiency in the allocation of every rupee.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Faculty-student and Staff Development: IQAC organized District level ASAP skill orientation program and career growth awareness in collaboration with Avodha Edu-tech was conducted for students. Faculty development programs for teaching and non-teaching staff were also conducted by college IQAC. 2. Green and Clean Campus Initiative of IQAC: College campuses were cleaned by incorporating help from NSS and NCC as a part of the Swatch Bharat Abhiyan campaign of MHRD. 3. Quality Assessment and Academic Planning: IQAC organizes frequent meetings with department-level IQAC members to assess the quality of each department and various clubs. Academic planning and analysis

will be done through the academic monitoring committee (AMC). As a part of the Best practice of the college Onam Celebration and Founder's day celebration were organized under the auspicious of IQAC. 4. Infrastructure and Facilities: The UGC-funded indoor stadium with 6 badminton courts and one volleyball court with a total area of (36x24x12.5) meters was inaugurated by Sri. Pinarayi Vijayan, Chief Minister of Kerala. Thu stadium was funded by UGC, Management, and PTA. 5. Student support and Feedback: The Grand Alumni Meeting 2023 organised by IQAC was conducted on the college campus. Helping Hands scholarships and Alumni scholarships were distributed at the function. Feedback from students, Alumni, and stakeholders was collected for further analysis. IPR seminars, Focus seminar series, and other academic seminars were organized to support the students.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC took up the initiativein college to encourageStudentsto utilize the fully automated library facility providing a large collection of e-resources through Inflibnet and OPAC. Apart from Google meet, Zoom, Telegram etc. , the LMS Etlab was introduced to streamline the teaching learning process. Interactive activities like group discussion, group presentations, webinars, quiz, and internal exams were conducted and evaluated efficiently. The Academic Monitoring Committee reviewed the academic process regularly. The AMC and the faculty discussed issues related to students' learning process like students' stress and counselling sessions were organised. PTA meetings of each semester were conducted to discuss similar matters along with the academic progress of the students.

IQAC Establishment:- The establishment of the Internal Quality Assurance Cell (IQAC) to oversee the quality assurance initiatives.Structures and Methodologies:- Examination of existing structures and methodologies in place for teaching and

operations.Identification of areas that require refinement or modification. Learning Outcomes:- Evaluation of learning outcomes to gauge the effectiveness of the educational process.Recording and analyzing data to measure student achievement.Feedback Mechanism:- Implementation of a robust feedback mechanism involving students, faculty, and other stakeholders.- Utilization of feedback to make informed decisions for improvement.Faculty Development:- Opportunities for faculty development based on identified areas for improvement.- Professional growth initiatives to enhance teaching skills.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded |

| INSTITUTIONAL VALUES AND BEST PRACTICES |
| --- |

| **7.1 - Institutional Values and Social Responsibilities** |
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| 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year |
| --- |

| From the very beginning of its inception, Sree Narayana College Kannur has beenfocusingon equitable education and gender-neutral society. In our college, more than 70% of the students are girls.For their welfare and development, two important clubs namely Women's Studies and Welfare Unit and Anti-Women Harassment Cell are functioning in the college. Gender Justice Forum was constituted in the college as per the IQAC decision on 23-06-2021. These clubs promote the values of gender equality among the students. Significantly, the institution also focuses on acknowledging gender as a component, along with caste/class in academic and other discussions on social parameters, and highlights intersectionality. The concept of gender equity and gender neutrality is ensured on campus and provides adequate measures to support sexual minorities like LGBT. We encourage our students to behave gender neutrally and to create an environment where individuals can unreservedly question, explore and embrace their gender identity. We follow the guidelines of the Central and State governments and the college has constituted a mandatory body i.e. Internal Complaints Committee (ICC) under the recommendation of UGC. We also ensured a fair representation of gender in our academic committees and decision-making forums. |
| --- |

| File Description | Documents |
| --- | --- |
| Annual gender sensitization action plan | The college has a sound annual gender sensitization action plan. Begining of every academic year the ICC and Gender Justice Forum review the previuos year Action plan and formalise a new plan for the year. Objectives of Gender Sensitization plan is follows: 1) To promote inclusiveness, tolerance, harmony and women empowerment among the students. 2) To create an awarenes among the students on gender equality, gender justice and gender neutral society as well as significance of sexual minorities in the society. 3) To abolish the words and deeds on gender stereotypes and |

| | |
|---|---|
| | regulate gender bias among the students. Action Plan: 1) To organise workshop, seminars and panel discussions on gender. 2) Promote activities related to health , nutrition and self defence. 3)Provide professional couselling to the students. 4) To organise workshop and hands on training on prevention of cyber crime, and online faudelence. 5)To organise exhibitions and job melas for career guidance. 6) To create an awareness on financial managment and economic self sufficiency. 7) Students code of condcut for promoting gender parity at governance level. |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | 1. College has two girls hostels, it can accomodate nearly 350 girls students. 2) Well maintained and furnished Girls room 3) CCTV Camera for every nook and corner of campus premises. 4) Gate Register. 5) The availability of a professional lady counsellor in every time (Online and Offline) 7) Free napkin vending machine and incinerator 8)Free coaching and practicing of martial arts for self defence. |

| | |
|---|---|
| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy          Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | A. 4 or All of the above |

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management**

- The institution follows 'Green Protocol' while conducting seminars and other events. The use of plastic cups, straws and flex boards is strictly prohibited.
- Steel and glass tumblers are used to serve water and other drinks.
- The biogas plant on the campus providesfuels forcanteen stoves. The non-biodegradable waste is segregated, cleaned, and handed over to recycling plants through 'Harithakarma Sena'
- The college has installed sanitary pad dispensers in the girl's washroom.
- The college is heading towards a paperless campus by introducing E-Communication through E Tlab software Liquid Waste Management
- The institution has a well-structured drainage system and soakpits to manage liquid waste.
- Toilets are properly connected to the sewage system through drainage pipes to separate underground tanks which are regularly cleared and maintained. Groundwater is recharged using water recharge pits

**E-Waste Management**

- E-waste generation is minimized by purchasing quality equipments.
- The e-waste generated on the campus is collected and disposed off through dealers by inviting tenders.
- Hazardous and radioactive chemicals are not used in the laboratories,

A decentralized waste management system with the Three 'R' (Reduce, Reuse, and Recycle) policy is adopted in the college

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | **No File Uploaded** |
| Geo tagged photographs of the facilities | <u>View File</u> |

| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | A. Any 4 or all of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

**7.1.5 - Green campus initiatives include**

| 7.1.5.1 - The institutional initiatives for greening the campus are as follows:<br><br>1. Restricted entry of automobiles<br>2. Use of bicycles/ Battery-powered vehicles<br>3. Pedestrian-friendly pathways<br>4. Ban on use of plastic<br>5. Landscaping | A. Any 4 or All of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | A. Any 4 or all of the above |
|---|---|

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | View File |
| Any other relevant information | No File Uploaded |

| | |
|---|---|
| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment    5. Provision for enquiry and  information : Human assistance, reader, scribe, soft copies of reading material, screen          reading** | **A. Any 4 or all of the above** |

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Creating an inclusive environment and fostering social harmony in a college setting is crucial for the well-being and success of all students. The college has taken many steps to enhance and stabilize an inclusive environment and social harmony. It**

offers diversity and inclusion training to faculty, staffand students. This can help raise awareness about the importance of inclusivity and provide tools to promote it. Institution has clear anti-discrimination policies in place, and make sure all members of the community are aware of them. There is a diverse representation in leadership positions among faculties and students. The college celebrates different cultural and religious festivals like Onam, Holy, X Mas, Eid ul Fitr, Pongal, food festivals, and fine arts fest. Efforts are madeto promote the use of inclusive language and discourage derogatory language among students. There are student-led clubs and organizations that promote diversity and inclusion. In addition, it hosts workshops, seminars, and lectures on topics related to diversity, equity, and inclusion. It Collaborate with local organizations and initiatives that promote diversity and social harmony to create a broader network of support. Sree Narayana Value Education Club teaches and preaches the philosophy of the Great Saint and Founder of our institution Sree Narayana Guru.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | [View File](#) |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitizing students and employees of the college to constitutional obligations and values is essential for fostering a culture of respect for the rule of law, individual rights, and social responsibility. The institution has integrated constitutional studies into the curriculum. There are many clubs and committees working to ensure rights and duties. Conduct regular workshops and training sessions for employees and students on the constitution, its principles, and the responsibilities of citizens. Invite legal experts, scholars, and practitioners to facilitate these sessions. Develop awareness campaigns through posters, banners, and digital media to highlight key constitutional values such as equality, justice, and liberty, democracy, secularism. Every

year institution celebrates important days like Independence Day, Constitution Day, Human Rights Day, Republic DayGandhi Jayanth, etc. Establish legal clinics or provide access to legal advice services to help students and employees understand their rights and seek assistance when needed. Ensure that college policies and codes of conduct reflect constitutional values, such as non-discrimination, freedom of expression, etc. Establish feedback mechanisms to allow students and employees to express concerns regarding the promotion of constitutional values. Create a forum for open dialogue where students and employees can express their views and engage in constructive debates.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Every year college celebrates Independence Day and Republic Day which generate natioanl values among students. November 26 observed as Constitution Day, the Department of Political Science distributes pamphlets among all students and staffs, in addition it take constitutional pledge in every classes. The Electoral Literacy club actively conduct many electoral awareness campaign among our students and it motivate students to electoral participation and strengthen democracy. National Unity Day and National Youth day as observed with immense enthusiasm by the students. Our students respect and protect the elders and childrens in the society. As part of promoting national integration we memorize and celebrates our Kargil Victory Divas and Martyrs day. Founders of our institution promotes humanity and universalism so every students of our institution must deliver a holistic approach to society. |
| Any other relevant information | Nil |

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and | A. All of the above |

**conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
**4. Annual awareness programmes on Code of Conduct are organized**

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Celebrating important national and international days is a great way for a college to promote awareness and engage students and staff in various global and local issues.Independence Day is celebrated to realize the meaning of freedom and to bring back memories of freedom struggle. Students and faculty members participate in this celebration with our Principal's address on working towards a better India.We celebrates Teacher's Day to honor the birthday of Dr.Radhakrishnan, Teacher cum former President of India.Yoga day is celebrated on 21st June from 2015 to promote mental and physical health. Jine 26 observed as Day Against Drug Abuse. Youth day is celebrated on the birth day of Swami Vivekanantha. Sardar Vallabai Patel's birth anniversary is observed as National Unity Day.National Science Day is celebrated in our college on 28 February each year to mark the discovery of the Raman Effect by Indian physicist Sir C. V. Raman.Human Rights Dayobserved on December 10 holdsevents that raise awareness about human rights issues and promote understanding and empathy. Every year March 8 is observed as Women's DayIt focuses on gender equality with panel discussions, workshops,**

**and events that highlight women's achievements and challenges.**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | **No File Uploaded** |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**1. TheFOCUS seminar series has been a regular annual academic program of Sree Narayana College, Kannur since 2010. This is an academic discourse of 17 prestigious departments of the college which has been strengthening the quality of the students to reach academic excellence. FOCUS is a multi-disciplinary academic discourse all the department carries vibrant and innovative topics for the seminar. One of the main attractions of the seminar is the students can present and publish their research papers.**

**2. 'ONAM' A CULTURAL ETHOS; Every year, amidst the vibrant and colorful backdrop of the Malayalam month of Chingam, SN College Kannur comes alive with the joyous celebration of Onam. The Onam festivities at SN College Kannur are a spectacle to behold, a captivating tapestry of cultural performances, competitions, and heartwarming traditions. A true spectacle unfolds with the 'Onam Ghoshayatra,' a flamboyant procession that takes in the surrounding areas.**

**3. Adopted Village and Sharing the Care: NSS units and the PTA of the college adopted a village known as "Yadhava Theru". The students and faculties regularly visited the village and provided financial, medical, food, and other assistance. Every year students and faculties of the college donate a fixed amount to the needy.**

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://www.sncollegekannur.ac.in/best-practices |
| Any other relevant information | Nil |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of the college: "Enlighten through education, Strengthen through Organisation" is the motto propounded by the great visionary Sree Narayana Guru, whose name the college is known for. Guru's teachings like " One God, One Religion One Caste for Human Beings" are literally carried out by the institution as it prioritizes providing education to the students hailing from the marginalized communities of the district. Social justice and equity are the mottos of the institution. Acquiring this it has facilitated more than thirty-five different scholarships, endowments, freeships, and poor aid funds. Many department Alumni and PTA have instigated scholarships to help deserving students. The students enrolled are thus inducted to realise the true value of humanity and also trained to channelize their energy to the common good of society. True to its vision the institution touches hearts and minds of its students. The good values inculcated thus are embraced by the students even after they exit as is evident in the unstinting generosity and support extended to our alumni to many generations of students. . The Management of the college has a reputation for imparting education to the poor and marginalized sections of society.

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

- To take initiative in the implementation of the Indian Knowledge System research center and Teachers training centre at college.
- To provide adequate support and to take part the in

implementation of National Education Policy 2020 and Four Year Under Graduate Programmes
- As an inherent part of the Department of Higher Education it facilitates Swayam Prabha DTH Channelsand Massive Online Open Courses among our students
- Try to increase research publications and patents among faculties and research students.
- To support the students to grab more international and national fellowships and scholarships