
The IQAC seriously deliberated upon finding solution to four of the major weaknesses and decided to get the Faculty, Management and Parent Teacher Association involve themselves in overcoming the weaknesses pointed out in the Exit Report of the NAAC Peer Team.

To re-locate the college library and reading room in a better spacious building.

To make the college more ICT oriented by installing computers in a phased manner year by year.

To streamline student support programmes like Equal Opportunities Scheme and Entry into Career Scheme of the UGC.

All Departments were directed to conduct class level PTA meetings.

The results of all departments were monitored and suggestions for improvement of Tutorial System were given.

Student discipline was monitored through Discipline Committee.

All clubs were directed to conduct at least two activities each during in the academic year.

The IQAC maintains link with the student union activities through the three staff advisors: Staff Advisor, Fine Arts Advisor and Staff Editor.

The Research Cell is directed to promote research culture in all departments by encouraging faculty members to take up research projects.

IQAC Co-ordinator

Principal

Kannur,

30th June 2013.

The IQAC ensured maintenance of fairly high pass percentage above university average in almost all disciplines.

The IQAC ensured the smooth conduct of admissions in collaboration with the college Admission Committee.

A good rapport with the college alumni was brought about with the active participation of the IQAC.

IQAC ensured the functioning of all major student support programmes like Equal Opportunities Scheme and Entry into Career Support Programme.

The Additional Skill Acquisition Programme ASAP of the Govt of Kerala was launched in the college with IQAC promotion.

The IQAC was able to persuade the Manager’s Deputy to begin the work of setting up a computer lab.

The IQAC and the Discipline Committee jointly ensured a peaceful campus atmosphere in the college without any student unrest.

The new Principal was apprised of the significance of installing smart boards and LCD projectors.

As a result of activating the two young Departments of Microbiology and Management Studies they hosted a Science motivation programme name ADDO and a Management Fest respectively. These Departments have now become fairly buoyant.

IQAC Co-ordinator

Principal

Kannur,

10th July, 2014.

The IQAC did liaison work with Kannur University and expedited the inspection of college infrastructure for the immediate commencement of the postgraduate programme of M.A English and the undergraduate programme of B.Com Income Tax in the college. These two new programmes were introduced in the college during the year.

The IQAC prompted the Manager’s Deputy to make purchase of fresh classroom furniture for the newly introduced programmes of study.

The IQAC recommended the shifting of the Computer Lab from the existing room adjacent to the Department of Chemistry to a better place in the college. On this recommendation the Management permitted the Principal to shift the Lab to a hall adjacent to the Principal’s Chamber.

The IQAC directed all Departments to conduct internal examinations and give the students ample practice and confidence to take University examinations.

The IQAC promoted the Department of Physical Education to induct students with excellent sports skills to keep up its supremacy in sports and games which it has been maintaining over the last several years by retaining the most prestigious Jimmy George Memorial Trophy of Kannur University for overall excellence in sports and games.

The IQAC encouraged and promoted the FLAIR programmes of Kerala State Higher Education Council namely, Student Support Programme and Walk with the Scholar.

IQAC Co-ordinator

Principal

Kannur,

10th July 2015.
Action Taken Report 2015-16.

As a result of IQAC action College Management finished setting up a new computer lab and action is to be initiated for proper maintenance and trouble free operations for the benefit of the students. Lab Assistant is decided to be posted with assistance from the college PTA.

With recommendation from the IQAC, the College Management decided to set up infrastructural facilities to accommodate the students of the newly started programmes of M.A English(P G) and B.Com(income tax) (UG).

The College Management, with IQAC’s direction, gave assurance to build two new floors to house the library and reading room on the basis of the comments made in the NAAC exit report of the first cycle of assessment.

The IQAC proactively supported the Principal to ensure a campus life by giving support and opportunities to students with diverse skill in arts and sports.

By the end of the academic year 2015-16 most of the senior faculty members of the college would retire. It is going to be a transitional period for the institution because most of the departments will have to function without the resources of senior faculty members. The college IQAC requested the principal to apprise the management about this and make immediate provisions for hosting permanent faculty members.

Since the whole academic curriculum and evaluation patterns have changed the IQAC planned to strengthen the tutorial system and encourage specialized activities like Student Support Programme, Walk with the Scholar and ASAP.

The research and publications and presentation of papers were given thrust as it forms the main strength of the college. College has been showing progressive increase in the number of teachers taking up research work leading to Ph.D. Some of the departments like Zoology, Physics and Botany have shown remarkable progress in research and publications.

IQAC Co-ordinator Principal

Kannur,

20th July 2016.
Action Taken Report 2016-17.

The IQAC decided to submit the SSR by the end of the calendar year, when window II of NAAC opens in November 2017.

The IQAC decided to apprise the management of expediting the construction work of the new library building.

The college IQAC requested the principal once again to apprise the management about the mass retirement of senior faculty members and brain drain from the college and also prompt them to make immediate provisions for posting permanent faculty members.

Since the whole academic curriculum and evaluation patterns have changed the IQAC planned to strengthen the tutorial system and encourage specialized activities like Student Support Programme, Walk with the Scholar and ASAP.

In the light of the introduction of the new curriculum and evaluation pattern the IQAC decided to conduct a overall study of the student feed back about the new curriculum and the competence level of the faculty members.

The college management began the construction work of the new library complex and computer lab to accommodate the students of the newly started programmes of M A English(P G) and B.Com(income tax) (UG).

The research and publications and presentation of papers were given thrust as it forms the main strength of the college. College has been showing progressive increase in the number of teachers taking up research work leading to Ph.D. Some of the departments like Zoology, Physics and Botany have shown remarkable progress in research and publications.

A fairly large number of guest faculty who joined the college as FDP substitutes are candidates with PhD and additional co curricular skills like presentation skills, computer skills and organizational skills.

IQAC Co-ordinator

Principal

Kannur,

20\textsuperscript{th} July 2017.
INTERNAL QUALITY ASSURANCE CELL MINUTES 2012-13

Venue: IQAC Room
Date: 6th March 2012
Time: 3.30 PM

Agenda:
1. Appraisal of the major weaknesses pointed out in NAAC Exit Report.
2. Finding Solution to overcome the weaknesses.
3. Enhancing efficacy of SSP and Walk with Scholar Programmes.
4. Any other matter.

Chairman : Principal Dr. K N Kamalasanan  Sd/-
Coordinator : Dr. N. Sajan (Member Secretary)  Sd/-
Members : Members
1. Dr. A. Bhaskaran (Commerce)  Sd/-
2. Dr. K.M. Devadas (Economics)  Sd/-
3. Dr. K. Ajayakumar (Physical Education)  Sd/-
4. Dr. B.V. Lasitha (English)  Sd/-
5. Dr. P.K. Anitha (Chemistry)  Sd/-
6. Prof. B. Dheepak (Physics)  Sd/-
7. Dr. K. Anil (Zoology)  Sd/-
8. Dr. C.R. Lalitha (Botany)  Sd/-
9. Sri. Kunhan Narayanan (Office Superintendent)  Sd/-
10. External Expert from Industry:
    Mr. Jayachandran C (Handloom Exporter & Alumnus)  Sd/-
11. Member (Local Community):
    Mr. K. Balachandran (Alumnus & Asst. Director All India Radio, Kannur)  Sd/-
12. Sri Arayakandy Santhosh (Manager’s Nominee)  Sd/-

Meeting began with a silent invocation

Principal read out the NAAC Exit Report.

The IQAC seriously deliberated upon finding solution to four of the major weaknesses and decided to get the Faculty, Management and Parent Teacher Association involve themselves in overcoming the weaknesses pointed out in the Exit Report of the NAAC Peer Team.

To re-locate the college library and reading room in a better spacious building.

To make the college more ICT oriented by installing computers in a phased manner year by year.

To streamline student support programmes like Equal Opportunities Scheme and Entry into Career Scheme of the UGC.
Decisions Taken:

1. To request to the Management to seriously take into consideration overcoming the three weaknesses pointed out in the exit report: Relocating the library, setting up a large computer lab with optimum number of computers, making a perspective plan for the development of the college in the coming 10 years.

2. All clubs should be directed to conduct at least two activities each during the next academic year.

3. The IQAC decided to maintain proactive link with the student union activities through the three staff advisors: Staff Advisor, Fine Arts Advisor and Staff Editor.

4. The Research Cell is directed to promote research culture in all departments by encouraging faculty members to take up research projects.

Meeting concluded at 4.45 PM.

Sd/-
Dr. N. Sajan
IQAC Co-ordinator

Sd/-
Dr. K.N. Kamalasanan
Principal
Venue: IQAC Room  
Date: 10th June 2013  
Time: 4.00 PM  
Agenda:  
1. Appraisal of the Academic process in the college.  
2. Giving thrust to student support programmes.  
4. Any other matter.  

Chairman : Principal Dr. Sivadasan Thirumangalath  
Coordinator : Dr. N. Sajan (Member Secretary)  

Members :  
1. Dr. A. Bhaskaran (Commerce)  
2. Dr. K.M. Devadas (Economics)  
3. Dr. K. Ajayakumar (Physical Education)  
4. Dr. B. V. Lasitha (English)  
5. Dr. P. K. Anitha (Chemistry)  
6. Prof. B. Dheepak (Physics)  
7. Dr. K. Anil (Zoology)  
8. Dr. C.R. Lalitha (Botany)  
9. Dr. K. Sudha (Zoology)  
10. Sri. K. Jardhanan K.M. (Office Superintendent)  
11. External Expert from Industry:  
   Mr. Jayachandran C (Handloom Exporter & Alumnus)  
12. Member (Local Community):  
   Mr. K. Balachandran (Alumnus & Asst. Director All India Radio, Kannur)  
13. Sri Arayakandy Santhosh (Manager’s Nominee)  

Meeting began with a silent invocation  
IQAC Co-ordinator read out the minutes of the last meeting and gave explanation to the actions taken with regard to the decisions taken at the last meeting.  
The IQAC members in general expressed concern over ensuring maintenance of pass percentage tally above university average in almost all disciplines.  
IQAC took stock of functioning of all major student support programmes like Equal Opportunities Scheme and Entry into Career Support Programme. IQAC found the conduct of the programmes good and vibrant.
The members present at the meeting expressed goodwill and support to the Additional Skill Acquisition Programme ASAP of the Govt. of Kerala.

The IQAC lauded the attempts of the Discipline Committee in ensuring a peaceful campus atmosphere in the college without any student unrest during the academic year.

The new Principal was apprised of the significance of installing smart boards and LCD projectors.

The IQAC members expressed the wish to make the two young Departments of Microbiology and Management Studies more robust and buoyant.

Decisions Taken:

1. The members decided to ensure good results at the university level examinations and keep the college average above the university average.
2. The meeting decided to introduce ICT equipment from the next academic year onwards.
3. The members present decided to institutionalize the skill development programmes under the auspices of the State sponsored Additional Skill Acquisition Programme (ASAP).
4. The meeting decided to make the two departments of Management studies and Microbiology more vibrant and buoyant on par with the other departments.

The meeting concluded at 5.15 pm.

Dr. Sajan
IQAC Co-ordinator

Dr. Sivadasan Thirumangalath
Principal
INTERNAL QUALITY ASSURANCE CELL MINUTES 2014-15

Venue: IQAC Room
Date: 2nd April 2014
Time: 3.30 PM

Agenda:
1. Relocation of Computer Lab
2. Conduct of Internal Examinations as Confidence Building Exercise.
3. Finding ways to academically motivate the students.
4. Any other matter.

Chairman : Principal Dr. Sivadasan Thirumangalath Sd/-
Coordinator : Dr. N. Sajan (Member Secretary) Sd/-

Members :
1. Dr.A. Bhaskaran (Commerce)
2. Dr. K.M. Devadas (Economics)
3. Dr. K. Ajayakumar (Physical Education)
4. Dr. B.V.Lasitha (English)
5. Dr. P.K. Anitha (Chemistry)
6. Prof. B. Dheepak (Physics)
7. Dr. K. Anil (Zoology)
8. Dr. C.R. Lalitha (Botany)
9. Dr. K. Sudha (Zoology)
10. Sri. K. Jardhanan K.M. (Office Superintendent)
11. External Expert from Industry:
    Mr. Jayachandran C (Handloom Exporter & Alumnus)
12. Member (Local Community):
    Mr. K. Balachandran (Alumnus & Asst. Director All India Radio, Kannur)
13. Sri Arayakandy Santhosh (Manager’s Nominee)

Meeting began with a silent invocation

IQAC Co-ordinator read out the minutes of the last meeting and gave explanation to the actions taken with regard to the decisions taken at the last meeting.

The IQAC members Dr. K. Anil and Prof. B. Dheepak recommended the shifting of the Computer Lab from the existing room adjacent to the Department of Chemistry to a better place in the college. More students will be benefited if the Computer Lab is located at a more accessible place.

The IQAC Co-ordinator directed all the Departments to conduct internal examinations and give the students ample practice and confidence to take University examinations.
The IQAC members present decided to promote the Department of Physical Education to induct students with excellent sports skills to keep up its supremacy in sports and games which it has been maintaining over the last several years by retaining the most prestigious Jimmy George Memorial Trophy of Kannur University for overall excellence in sports and games.

The IQAC decided to direct the faculty members in charge of FLAIR programmes of Kerala State Higher Education Council namely, Student Support Programme and Walk with the Scholar Dr. K.P. Prasanth and Ms. Vandana to execute the programmes with more vigour and focus.

**Decisions Taken:**

1. To expedite relocation of the computer lab at a better place on the campus.
2. To conduct internal examinations in such a way that it boosts confidence among the students.
3. To enhance the effectiveness of the student support programmes SSP and WWS of the Kerala State Higher Education Council.

Meeting concluded at 4.45 PM.

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Dr. Sajan

IQAC Co-ordinator

Dr. Sivadasan Thirumangalath

Principal
INTERNAL QUALITY ASSURANCE CELL MINUTES 2015-16

Venue: IQAC Room
Date: 5th March 2015.
Time: 3.30 PM

Agenda:
1. Classroom Accommodation for MA English and B. Com
2. Ensuring good results.
3. Any other matter.

Chairman : Principal Dr. Sivadasan Thirumangalath Sd/-
Coordinator : Dr. N. Sajan (Member Secretary) Sd/-

Members :
1. Dr.A. Bhaskaran (Commerce) Sd/-
2. Dr. K.M. Devadas (Economics) Leave
3. Dr. K. Ajayakumar (Physical Education) Sd/-
4. Dr. B.V. Lasitha (English) Sd/-
5. Dr. P.K. Anitha (Chemistry) Sd/-
6. Prof. B. Dheepak (Physics) Sd/-
7. Dr. K. Anil (Zoology) Sd/-
8. Dr. C.R. Lalitha (Botany) Leave
9. Dr. K. Sudha (Zoology) Sd/-
10. Sri. K. Jardhanan K.M. (Office Superintendent) Sd/-
11. External Expert from Industry:
    Mr. Jayachandran C (Handloom Exporter & Alumnus) Sd/-
12. Member (Local Community):
    Mr. K. Balachandran (Alumnus & Asst. Director All India Radio, Kannur) Sd/-
13. Sri Arayakandy Santhosh (Manager’s Nominee) Sd/-

The meeting began with a silent prayer.

IQAC Co-ordinator read out the minutes of the last meeting and gave explanation to the actions taken with regard to the decisions taken at the last meeting.

Dr. K. Ajayakumar requested the Principal to direct the College Management to finish the work of setting up a new computer lab at the earliest since all university examination applications are processed online. Our students should be provided the facility of online registration without any hassles.

Prof. B. Dheepak reiterated the need for action for proper maintenance and trouble free operations for the benefit of the students. Computer Lab Assistant is decided to be posted with assistance from the college PTA.
Dr. N. Sajan HoD of English and Dr. A. Bhaskaran Hod of Commerce emphasized the urgency of finding classrooms – two for MA English (PG) and three for B.Com (Income Tax) (UG) without any further delay so that the students are given an undisturbed academic ambience for their studies.

The IQAC members decided to extend all support to the Principal to ensure a campus life by giving support and opportunities to students with diverse skill in arts and sports.

The members present reminded the Principal that by the end of the academic year 2015-16 most of the senior faculty members of the college would retire. It is going to be a transitional period for the institution because most of the departments will have to function without the resources of senior faculty members.

The college IQAC requested the principal to apprise the management about this and make immediate provisions for posting permanent faculty members.

Since the whole academic curriculum and evaluation patterns have changed the IQAC planned to strengthen the tutorial system and encourage specialized activities like Student Support Programme, Walk with the Scholar and ASAP.

The research publications and presentation of papers were given thrust as it forms the main strength of the college. College has been showing progressive increase in the number of teachers taking up research work leading to Ph.D. Some of the departments like Zoology, Physics and Botany have shown remarkable progress in research and publications.

Decisions Taken:

1. A Computer Lab Assistant is decided to be posted with assistance from the college PTA.
2. It is decided to temporarily relocate the MA English and B.Com Income Tax classes to the newly built Jubilee Building by putting up temporary partition walls.
3. The Principal on behalf of the IQAC shall apprise the Management to take action for quick appointment of new faculty members as and when the senior faculty members retire.
4. The IQAC decided to give thrust to student support and tutorial system to minimize the problems that may crop up as a result of curriculum revamp.

The meeting concluded at 5:00 PM.

Dr. Sajan
IQAC Co-ordinator

Dr. Sivadasan Thirumangalath
Principal
Venue: IQAC Room
Date: 5th March 2016
Time: 4.00PM

Agenda:
1. 2nd Cycle NAAC accreditation.
2. Enhancement of infrastructure.
3. Any other matter.

Chairman : Principal
Coordinator : Dr. N. Sajan
Members :
1. Dr. K. Anil (Zoology) Sd/-
2. Dr. K. Ajayakumar (Physical Education) Sd/-
3. Dr. P V Kunhikrishnan (Physics) Sd/-
4. Dr. K Sudha (Zoology) Sd/-
5. Dr. P.K. Anitha (Chemistry) Sd/-
6. Dr. Punnakkal Vandana M. (Economics) Sd/-
7. Mr. Sumesh P.C. (Management Studies) Sd/-
8. Mr. C.K.V. Ramesan (Microbiology) Sd/-
9. Mrs. Rajitha P R (Commerce) Sd/-
11. External Expert from Industry:
    Mr. Jayachandran C (Handloom Exporter) Sd/-
12 Member (Local Community):
   Mr. K. Balachandran (Asst. Director All India Radio, Kannur) Sd/-
13. Sri Arayakandy Santhosh (Manager’s Nominee) Sd/-

The meeting began with a silent prayer.

IQAC Co-ordinator read out the minutes of the last meeting and gave explanation to the actions taken with regard to the decisions taken at the last meeting.

The Principal made introductory remarks about the college going in for the second cycle of accreditation in 2017 itself. This is a Matter discussed by the college council in the last few meetings.

The IQAC Members Dr. K Anil, Dr. Vandana and Mr. C K V Ramesan expressed concern about shifting college library and insufficiency of computers.
Mr. Jayachandran C and Mr. K Balachandran expressed willingness to support the college in the completion of the construction of the Indoor Stadium by approaching the overseas Alumni of the college in the Gulf countries.

The members unanimously prevailed upon the Principal and the IQAC Coordinator to persuade the Management to expedite the completion of the construction of the Library and Computer Lab.

The members unanimously expressed the urgency of submitting the IIQA and SSR this year itself.

**Major Decisions Taken:**

1. The IQAC decided to submit the SSR by the end of the calendar year, when window II of NAAC opens in November 2017.

2. The IQAC decided to apprise the management of expediting the construction work of the new library building.

3. The college IQAC requested the principal once again to apprise the management about the mass retirement of senior faculty members and brain drain from the college and also prompt them to make immediate provisions for posting permanent faculty members.

4. Since the whole academic curriculum and evaluation patterns have changed the IQAC planned to strengthen the tutorial system and encourage specialized activities like Student Support Programme, Walk with the Scholar and ASAP.

5. In the light of the introduction of the new curriculum and evaluation pattern the IQAC decided to conduct an overall study of the student feedback about the new curriculum and the competence level of the faculty members.

The meeting concluded at 5:30 p.m.

Sd/-

IQAC Co-ordinator

Kannur

Sd/-

Principal